

2008-09 Goals Update
Instruction Office
February 6, 2009

At the beginning of the 08-09 academic year, the Instruction Office announced two sets of goals for the year: 8 office goals, and 3 strategic goals. What follows is our mid-year review of progress toward those goals.

Office Goals

1. Establish an annual course schedule for 2009-10 and beyond
The annual course schedule is being built right now, and will be completed by March. Outcomes focused on improving our retention rate will be measured over the next 2-3 years.
2. Revise the annual report process to include appropriate goal-setting and discussion with Division Dean on setting annual goals
The Vice Chancellor and Deans have met with departments to discuss appropriate measurable benchmarks in goal-setting. The outcomes will be measured in the 2008-09 annual report.
3. Assess a further 20% of our SLOs; add appropriate learning outcomes and assessment to instructional support.
A further group of courses has been identified for SLO assessment; preliminary work is under way for establishing outcomes for instructional support. Outcomes will be measured at the end of the academic year.
4. Organize Instruction area to address Strategic Plan (also see Strategic Plan below)
The original goal was to complete implementation strategies to address five of the eight Goal 4 Strategic Outcomes, and the remaining three next year. After meeting with the Chancellor's staff, the Instruction Office revised its goal downward to three outcomes: 4.1, 4.3, and 4.4. Measurable outcomes will be developed over the next 2-3 years.
5. Continue to address the staffing issues in the Instruction Office.
The request for a new clerical staff member was included in both the budget request for the second half of the current biennium, and for the next biennium. Obviously the current economic crisis and the freeze on hiring has delayed any further action. The Goal will be addressed next year if possible, with a request to the legislature for the position through the college budgeting process.
6. Continue process of enhancing communications across campus.
The Vice Chancellor and Deans have met with several campus committees, departments, and individuals about pressing issues, and have used the internet to report to the entire campus and to ask for advice. A recent campus survey gave the Instruction Office reasonably high marks for communications. At the end of the academic year the Office will set measurable benchmarks for improvement.

7. Begin conversation on green and sustainable issues.

The campus Ecology group has morphed into the Ecology Action Team, and with student support, has set up a series of events for spring 2009. At the end of this school year the team, chaired by Brian Richardson, will issue a report summarizing a year of extensive activities and outlining plans for next academic year.

8. Begin campus conversation on building International program.

That conversation has begun; it's clear that there is widespread enthusiasm for building a program that would involve significant numbers of students. However, at this point progress has stalled somewhat due to both staffing and financial constraints.

International program development will continue to be a goal, but the full faculty meetings and the resolution for direction as stated in the original goal will have to wait until next year.

Strategic Goals

Establish one new, specific, career-focused program that leads to employment in an emerging field.

The program in Veterinary Technology has gone through all the required curriculum approval activities at the college level and is now pending final approval at the system level. Courses are slated to begin fall 2009. Other certificates in career-focused programs are in varying stages of development.

Expand the curriculum that prepares students for nursing, social work, information technology, and other critical workforce shortage areas by adding at least one course per year.

Relevant classes added this year include: Family Resources 230 (fills a requirement for FamR program at Manoa and nursing at KCC); IS 204, Themes in Popular Culture (combining social and cultural analysis); 5 animal science courses for Vet Tech program; Ag 192V Special Topics; Business 191 (Veterinary Office and Computer Skills); ICS 141 (Discrete math for CS)

Create Internships and service learning opportunities in the community with successful completion of 180 students per year.

The year isn't over yet, and I haven't had the opportunity to meet with the OCET people about CTE placements. However, Frank Mattos reports that he placed 74 Service Learning students in fall and 83 at this point in the spring, for a total of 157. Enrollments in Cooperative Ed internships fall and spring totaled 30, so the FCollege has slightly exceeded the goals set for the year.

