

**Social Sciences Department
Meeting Minutes
Thursday, October 4 20, 2007, 3:00-4:00pm, Palanakila 117**

In attendance: Paul Briggs, Pam DaGrossa, Kathleen French, Roy Fujimoto, Toshi Ikagawa, Brian Richardson (excused: Frank Palacat)

Guests: Lui Hokoana

Distributed: Handout from Lui (outreach activities); Foundations Designation Process

Guest Resource Person: Lui Hokoana

- Student Services expects 50-60 students for the 10/10 WCC Open House; there won't be a lot of dry information, but rather try to "wow" the students with activities
- Gus Cobb-Adams is the recruitment specialist (gusca@hawaii.edu, x385); contact him for more information or with ideas; Gus was hired in July as an APT.
- HPU recruits heavily from MCBH; we will try to increase our recruitment efforts there.
- We may go to focus group areas to market different programs to niche groups – maybe do social science in spring or fall.
- *Achieving the Dream* will be presented by John Morton, 10/17, 1:30-2:30, Akoa 103-105.
- Senior Citizens Visitors Program – WCC used to offer free tuition to seniors; the Visitors Program would allow seniors to audit classes for free when space is available. Consider this and get feedback to Lui; he will be taking this to all the departments. Comments were 1) so many of the classes are full, there wouldn't be so many available, and 2) this may help fill under-enrolled courses.
- Roy mentioned that we used to have Women in Transition here; might there be a segment in the community that could be tapped – Lives in Transition(?). Lui says there is staffing now to look into these things.

Reports

1. **Curriculum** Kathleen distributed information on the Foundations Designation Process for discussion later.
2. **Staff Development** (Paul) met on 9/18. Have \$1800 in account so probably there will be no grants in the foreseeable future. The Silent Auction raised about \$5000 – not clear how much will filter down to SD. The White Elephant Sale raised about \$950. SD will plan Convocation. SD supports the Resolutions on SD funding and sabbatical funding as line items.
3. **Technology Vision** (Paul) Elizabeth and Nancy presented their proposals 10/2/07.
4. **Common Book** (Brian) Stuart Scott will present on the Climate Crisis 10/9/07 at 4pm.
5. **Dean's Advisory** (Roy) minutes were distributed. Roy will answer any questions.

Old Business

6. **Resolution on Staff Development & Resolution on Sabbatical Funding.** *Unanimously approved*
7. **Resolution on Faculty Participation in Student Recruitment Events**
Some colleagues perceive the resolution as "thank you, but..." although that is not our intent. The department will send a letter to student services and withdraw the resolution.
8. **MWTR Schedule** *Unanimously approved.*
9. **Resolution on Reorganization** *The DoI proposal was approved 3 (DoI) - 0 (AS) - 2 (abstentions).*
10. **Resolution to Align DC Election Procedure with UHPA-BOR Agreement**
Take a look at the contract language and email Toshi on your views on this.
11. **Schedule of Classes draft #8** – send any changes to Roy by tomorrow

Next meeting: Thursday, October 18, 2007, 3:00pm; Guest: KC Collins (to prepare, start thinking about what kind of projects might be funded by the larger community)