Course Title: I.S. 103 Introduction to College (CRN: 61456)
Credit Hours: 3 Elective Credits
Time: Monday/Wednesday 11:30-12:45 am.
Location: Hale Palanakila, Room 214
Instructor: Tom Doi, Assistant Professor/Counselor
Office Hours: Hale Akoakoa Room 207 (8:00-9:00 am M thru F)
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Windward Community College Mission Statement
Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu’s Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment inspiring students to excellence.

Catalog Description
This course was design to orient first-time students to a college setting. Students will learn (1) of the tools, techniques, methods, procedures, processes, skills, resources, and attitudes for success; (2) to gain insight into the programs and services of a post-secondary institution of higher education and (3) to design and implement a personal, comprehensive, post-secondary academic plan.

Student Outcomes
At the completion of this course, you should be able to:

- Students will identify personal characteristics (e.g., learning styles, strengths and weaknesses, etc.) and analyze how these impact decision-making and success.
- Students will analyze those factors which affect their relationships with others and articulate strategies and skills to encourage strong relationship building.
- Students will identify college policies and resources related to students.
- Students will practice learning strategies (e.g., note taking, time management, test taking, etc.) to increase success in college coursework.

Semester Theme
IS-103 is a methods course that teaches students how to learn skills to succeed in their college journey. This course will interface with History 151’s curriculum and will follow how ancient man’s journeys mirror your college journey.

*This class is part of a Frosh Cohort learning community teamed with HIST-151 CRN: 61455
Course Content
Divided into four sections, this course is to facilitate your learning during the semester. Course content interfaced with HIST-151, and we will have joint exercises and activities thru the semester.

Understanding self and others
Learning Style “Know Thy Self” (student self-assessment)
Teaming Collective Learning (teaming process and group dynamics)

Skills needs to acquire, master, and succeed
Time Best use strategies
Memory Using strategies to increase recall
Reading Using various reading styles
Notes Improving note-taking skills
Test Using test-taking strategies

Critical thinking and communicating
Thinking Using critical and logical thinking skills
Communicating Using encoding, decoding, and active-listening skills

Developing your affective domain
Money Making it, protecting it, and spending it.
Moving On What happens after my first year in college?

Course Tasks

Text Book Quizzes:
Through classroom participation, tests, and class assignments, the student will demonstrate understanding of the chapter topics by completing all of the following;
<10 chapter quizzes: Each quiz will be worth 10 points. No late quizzes are accepted. All quizzes taken either in class or as a take home assignment. (100 points)

Required Text/Lecture Activities:
Points for various text/lecture participation activities conducted during semester. These activities would include individual and team presentations, etc. (150 points)
Reaction Papers: (2)
<15 points maximum per paper on topic to be determined during the course. The reaction paper must be a minimum of 2 whole pages and not more than 3 pages’ double spaced typed in Modern Language Association style, (MLA). Use WCC’s Writing Lab if you need assistance in forming your paper. (30 points)

Final Exam:
The final exam will cover Chapters 1-10 from Ellis’ textbook. They will done in two-parts. Test may be in forms of essays, true/false, or multiple-choice types of questions. (120 points)

Final Individual Oral/Visual Presentation:
A visual/oral presentation on a specific History 151 topic that requires basic college skills of research and rigor. (100 points)

Extra Credit Student Life Participation:
Points awarded for participating in various campus activities. Participation in these activities are essential for student success. A sheet with a list of activities is provided on the first day of class so you can earn you extra credit points.

Method of Grading:
- 450-500 pts. A
- 400-449 pts. B
- 350-399 pts. C
- 300-349 pts. D
- Below 299 pts. F

As part of this class, the instructor will also discuss grading options and strategies a student may want to use if for any circumstances they are unable to complete a college course. In this course, there will be no options for an “I” or “N” grade.

Mode of Instruction:
Instruction presented through lecture based with guest speakers, power point, class activities, and student project presentations.

Prerequisites: Part of the Frosh Learning Cohorts
Required Text: Becoming a Master Student, by David B. Ellis 16th Edition
Student Responsibilities

Your first year of attending college is a gigantic step in your personal journey. It is a life changing experience for many students and it may set in motion your career goals. Colleges today do not provide “en loco parentis” to their students but if you need assistance or just want to talk story, feel free to drop by during my office hours.

Attendance:
Simply, if you do not attend classes, you miss critical information. Missing classes will become habitual and the consequences are usually negative. I do not give points for attending class. It is your responsibility to be here. If you are absent due to a medical reason, get a physician’s note and I will work out something with you if you missed an assignment. Missing classes will affect your grade and if it becomes chronic, failure may become a consequence. We meet approximately 30 times during the semester. If you accrue three (3) or more unexcused absences, you will be deducted one full grade. Further, absent days will lower your grade significantly.

Participation:
Be prepared to respond to all assignments either verbally or in written form at each class session. All assignments submitted on time with no exceptions. When in class, ask questions if you are not clear on our class objectives. Asking questions often stimulates the interest of other students to ask additional questions. As stated in the syllabus, points awarded for class participation activities.

Quality of Work:
Think school as employment, the employer expects you to be at work on time and to do what is required. Do your best and give it your focused effort. Simply, “You get back only what you put in!” When writing your reaction papers, do a draft, edit and rewrite your composition. MLA style of writing are required during the semester.

Team Work:
In this course, you teamed up with other individuals in your class. We will go through the steps of teaming and learn to work together to meet certain objectives. Teaming is critical in developing shared responsibilities, cooperation, respecting others, and creating synergy.

Andragogical Learning:
During the course of the semester we will disengage in the traditional pedagogical (Greek for child leading) learning to andragogical learning (Greek for man-leading). I will discuss this further during one of our lecture/activity.