IS 103, INTRODUCTION TO COLLEGE – HEROES OF WINDWARD
3 Credits (CRN 64103) | Hale Pālanakila 225
Tuesday/Thursday 11:30-12:45

INSTRUCTOR: Lance Uyeda
OFFICE: Hale Manaleo 103
HOURS: MTW, 1:00-2:00 PM, AND by appointment
I look forward to the individual meetings we’ll have this semester. Drop in to say hi, or reserve an appointment time at http://uyeda.youcanbook.me.

TELEPHONE: 808-236-9229
EMAIL: LKUYEDA@hawaii.edu (lowercase OK)
EFFECTIVE DATE: Fall 2018

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai’i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko’olau region of O’ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION

This course offers strategies for success in college and life-long learning. It emphasizes understanding yourself, setting and attaining goals, critical thinking, effective communication, relationship building, study habits and skills, time management, college resources, and setting your foundation to succeed. Students will participate in and lead classroom learning through discussions, readings, writing assignments, group activities, and hands-on experiences.

Activities Required at Scheduled Times Other Than Class Times:
• Individual conferences with Lance if a pattern of late/missing work indicates a need for them.

STUDENT LEARNING OUTCOMES

Students will:

1. Identify personal characteristics (e.g., learning styles, strengths and weaknesses, habits of mind) and analyze how these impact decision-making and success.
2. Consider those factors which impact student relationships with others and articulate strategies and skills to encourage strong relationship building.
3. Identify college policies and resources related to students.
4. Practice learning strategies (e.g., note-taking, time management, test-taking) to increase success in college coursework.
ASSESSMENT TASKS AND GRADING

Demigod minimum requirements
- Boot Camp
  - 4 or more weeks A level
- Crises
  - 4 or more A level
- Challenges
  - 4 or more Calendar and/or Financial Aid challenges
  - 4 or more Scholarship challenges
  - 4 or more Career Prep and/or Study Abroad challenges
  - 3 or more Library challenges
  - 25 or more challenges total
- Instructor Visits
  - 7 or more
- Community action/research project
  - A- or better

Superhero (A) minimum requirements
- Boot Camp
  - 3 or more weeks A level
- Crises
  - 3 or more A level
- Challenges
  - 3 or more Calendar and/or Financial Aid challenges
  - 3 or more Scholarship challenges
  - 3 or more Career Prep and/or Study Abroad challenges
  - 2 or more Library challenges
  - 20 or more challenges total
- Instructor Visits
  - 5 or more
- Community action/research project
  - A- or better

Guardian (B) minimum requirements
- Boot Camp
  - 3 or more weeks B level
- Crises
  - 3 or more B level
- Challenges
  - 1 Calendar and/or Financial Aid challenge
  - 1 Scholarship challenge
  - 1 Career Prep and/or Study Abroad challenge
  - 1 Library challenge
  - 12 or more challenges total
- Instructor Visits
  - 3 or more
- Community action/research project
  - C or better

Trooper (C) minimum requirements
- Boot Camp
  - 3 or more weeks C level
- Crises
  - 3 or more C level
- Challenges
  - 1 Calendar and/or Financial Aid challenge
  - 1 Scholarship challenge
  - 1 Career Prep and/or Study Abroad challenge
  - 1 Library challenge
  - 12 or more challenges total
- Instructor Visits
  - 2 or more
- Community action/research project
  - A- or better

Unengaged (F) if any of the following apply
- Boot Camp
  - Fewer than 3 weeks achieved at C level
- Crises
  - Fewer than 3 achieved at C level
- Challenges
  - Calendar and/or Financial Aid challenge missing
  - Scholarship challenge missing
  - Career Prep and/or Study Abroad challenge missing
  - Library challenge missing
  - Fewer than 12 challenges completed
- Instructor Visits
  - Fewer than 2
- Community action/research project
  - Did not participate
LEARNING RESOURCES

Required text: *Make It Stick*, by Peter Brown, Henry Roediger, and Mark McDaniel.

ADDITIONAL INFORMATION

*In General, please:*

1. Read this syllabus and all handouts and assignment sheets carefully.
2. Check Laulima (laulima.hawaii.edu) frequently. All homework assignments, power point presentations, and handouts will be posted on Laulima.
3. Email or call me (lkuyeda@hawaii.edu; 236-9229) if you have a question that you feel cannot be addressed to the class.
4. Come to class and to my office ready with questions.

*Helpful Resources:*

Please ask your instructor, Lance, for help even if you are not sure you need it. I am available to help you during my office hours, especially, but also throughout the day.

One of the best resources on campus is the TRiO Student Support Services (SSS) office, which provides tutoring and a range of other opportunities to eligible students (see me for details). The contact number for TRiO SSS is 235-7487.

MySuccess is an online student support network for you to stay in touch with your instructors and counselor(s) and up-to-date with your academic progress, in part through an “early alert” system that sends reminders about attendance and assignment completion. MySuccess feedback is informal and separate from your official academic records.

The Math Lab, Speech Lab, and Writing Center, located in the WCC Library and Learning Commons, provide in-person consultations during school hours and email feedback as needed. The centers’ current hours are posted here:

- https://windward.hawaii.edu/kapiko/math/
- https://windward.hawaii.edu/kapiko/speech/
- http://windward.hawaii.edu/Writing/

Online tutoring is also available in writing and a wide range of other academic skills and subjects through Brainfuse. Find it on the myuh.hawaii.edu “My Tools” tab.

DISABILITIES ACCOMMODATIONS

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, lemke@hawaii.edu, or you may stop by Hale ‘Ākoakoa 213 for more information.
Title IX

Title IX prohibits discrimination on the basis of sex in education programs and activities that receive federal financial assistance. Specifically, Title IX prohibits sex discrimination; sexual harassment and gender-based harassment, including harassment based on actual or perceived sex, gender, sexual orientation, gender identity, or gender expression; sexual assault; sexual exploitation; domestic violence; dating violence; and stalking. For more information regarding your rights under Title IX, please visit: https://windward.hawaii.edu/Title_IX/.

Windward Community College is committed to the pursuit of equal education. If you or someone you know has experienced sex discrimination or gender-based violence, Windward CC has resources to support you. To speak with someone confidentially, contact Karla Silva-Park, Mental Health Counselor, at 808-235-7468 or karlas@hawaii.edu or Kaahu Alo, Designated Confidential Advocate for Students, at 808-235-7354 or kaahualo@hawaii.edu. To make a formal report, contact the Title IX Coordinator at 808-235-7393 or wcctix@hawaii.edu.

ACADEMIC INTEGRITY

According to the Windward Community College Catalog, “Academic dishonesty cannot be condoned by the University. Such dishonesty includes cheating and plagiarism (examples of which are given below), which violate the Student Conduct Code and may result in expulsion from the University.

“Plagiarism includes but is not limited to submitting any document to satisfy an academic requirement that has been copied in whole or part from another individual’s work without identifying that individual; neglecting to identify as a quotation a documented idea that has not been assimilated into the student’s language and style, or paraphrasing a passage so closely that the reader is misled as to the source; submitting the same written or oral material in more than one course without obtaining authorization from the instructors involved.”

ALTERNATE CONTACT INFORMATION

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

Location: Alakai 121
Phone: 808-235-7422
Email: wccaa@hawaii.edu

Windward Community College is an equal opportunity, affirmative action institution.
LATE ASSIGNMENT TICKET

Detach and use this ticket to submit one assignment up to four calendar days late without penalty.

*Please decrease or waive the late penalty for the following assignment.*

Assignment name: ______________

Original due date: ______

Date I turned it in: ______

This ticket may not be used for an oral presentation, or on/after the last day of class.
I have read and reviewed the IS 103 syllabus. By signing below, I acknowledge that I understand the policies and requirements of this course to the extent that they have been spelled out so far, and that I will review them periodically and seek clarification throughout the semester.

Signed: __________________________    (signature)    __________________________    (date)

_______________________________    (print name)

**QUESTIONNAIRE**

Preferred Name ________________________________

Preferred E-Mail Address ________________________________

Preferred Phone ________________________________

1. What questions do you have about IS 103 from the first day of class?

2. What do you think the purpose of this course is? What’s the purpose of the learning community it forms with THEA 221?

3. What would you especially like to learn to prepare you for a successful college career?

4. What grade would you be satisfied with in this course? Why?

5. What classes are you taking this semester, besides IS 103 and THEA 221?

6. What else would you like me to know about you?

7. Who is your counselor?

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