Curriculum Committee Minutes for Oct. 14, 2014

Members present: Kathleen French (chair), Patti Chong, Vanessa Cole, Kathleen Baxter (for Sam Craddock), Mariko Kershaw, Janine Oshiro, Ryan Koo, and Christian Palmer

Guests present: Kevin Morimatsu, Mark Hamasaki, Liko Hoe

Call to Order: Kathleen French called the meeting to order at 1:00 p.m.

1. Approval of Minutes from Sept 23, 2014

Corrections:

- Kalani Kuloloia (last name added)
- Concerning #4 in minutes concerning topics course. Patti had suggestion:

  Suggestion: Create a generic special topics course, similar idea to the Independent Studies, so that any discipline can create a special topics class without submitting a course proposal form. WCC would set aside the number 296 to be used exclusively for our special topics courses. Part of the process to offer a special topics course would be to sit with their division dean to discuss the course. When posting the courses to the class availability site and transcript, the title of the course should be noted.

Paragraph has 269 should be 296. Insert “Special” before topics.

Motion to approve: Ryan, Second: Christian, Vote: approved -unanimous

2. New Course: ART 202, Introduction to Digital Imaging


Changes:

- Stakeholders – People’s names were changed to their titles.
  - Question about when Doug Dykstra was consulted-Answer: In context of AA in Art
  - Side note: Change instructions on form to reflect role vs name
- Prerequisites: Art 107 AND Art 113 both with C or better
- # 28 on form Add 3 ASNS degrees in DA; AS Vet as humanities (Vet has s number of courses that are accepted for humanities (DH, DA, history, etc.)
  - Patti is designing grid for ease of viewing and utilizing. Certificates will be different.
- Added the hallmarks for DA
  - Meets first DA Hallmark with course SLO 2 & SLO 3
  - Meets third DA Hallmark with course SLO 1
Question concerning if course is different from ICS 203 and whether it should be kept. Answer: ART202 focuses on output. Recommend keeping ICS 203

Question about when it would be best to submit more courses: this semester or Spring? Answer: this semester.

Motioned to approve: Vanessa, Second: Janine, Vote: approved - unanimous

3. New Course: HWST 140 Mahi‘ai I:Kanu‘ai (deferred from Sept 9)

Note: Mahia‘ai means farming

Changes:

- Course Title: Maia’ai I: Hawaiian Taro Culture
- Short Title: Maia’ai 1: Hwn Taro Culture

#26, Question about lo‘i and māla Answer We have māla on campus. Several off campus sites available for lo‘i. One at state hospital which may be open again Possibly one on campus

DH hallmarks

- Meets DH Hallmark 1 with course SLO #1, SLO#2
- Meets DH Hallmark 2 with course SLO #1, SLO#2, SLO#5
- Meets DH Hallmark 3 with course SLO #3, SLO #4

Correction: Kalo all with small k & #8 corrected Hawai‘i cultivation prac-tices, should be Hawaiian cultivation practices

Add DH to 4 natural science & vet tech

Motion to approve: Janine Second: Patti, Vote: approved: -unanimous

4. New ACT placement score for English 100

Motion to approve: Janine, Second: Mariko Vote: approved: unanimous

OTHER NOTES -For memos - Hand to Kevin after faculty senate for other signatures.

5. ANSC 140, 142, 142L 191 – prerequisite changes
Course Modification (prerequisites) ANSC 140, Introduction to Veterinary Technology
Course Modification (prerequisites; certificates) ANSC 142, Anatomy and Physiology of
Domestic Animals
Course Modification (prerequisites; certificates) ANSC 142L, Anatomy of Domestic Animals Laboratory.
http://windward.hawaii.edu/curriculum/Details.php?Alpha=ANSC&Number=142L
Course Modification (prerequisites) ANSC 191, Veterinary Office and Computer Skills

Patti explain it just automates registration procedure: ANSC 140, 142, 142L 191

Motion to approve all four: Ryan, Second: Vanessa, Vote: approved: -unanimous

6. Course Modification (various changes) ANSC 262, Clinical Procedures for Large Animals
http://windward.hawaii.edu/curriculum/Details.php?Alpha=ANSC&Number=262

Note: Class is changed to have a lab and lecture. Credits are changed to 3

Changes:

- #Justification - To restructure the course because a lab portion (262L) was created
- #12 – 3 hours lecture (3 hours lab deleted)

Vote: Motion; Patti Second- Christian Vote: approved: -unanimous

7. New Course: ANSC 262L, Clinical Procedures for Large Animals Lab

Motion to approve: - Janine Second Ryan, Vote: approved: -unanimous

Deferred until next time. Course Deactivation: SOC 250, Community Forces in Hawaii

Adjourned 2:13pm

Minutes submitted by Vanessa Cole