Senators Present:

**KALAWAIA MOORE (PRESIDING CHAIR)**
**DAVE KRUPP (OFF-CAMPUS CHAIR)**
**JENNY WEBSTER (RECORDING CHAIR)**
Deacon Hanson (Math/Business)
Ellen Nagaue (Academic Support)
Floyd McCoy (Natural Sciences)
Jamie Boyd (OCCE)
Jenny Webster (Language Arts)
Kathleen French (CC Chair) Ex-Officio
Kathleen French (Social Sciences)
Lisa Gillis-Davis (Student Affairs)
Kaʻala Carmack (Humanities)

Senators Absent: none

Guests Present: Ron Loo

1. **Approval of DATE minutes**
   Motion to approve 11.18.14 minutes submitted by Dave Krupp; Seconded by Deacon Hanson. Motion passes via voce.

2. **Reports**

   A. **ACCFSC/CCCFSC (Dave Krupp)**

   Dave reported that the ACCFSC discussed a resolution proposed by UH Hilo (see attached) to adopt a policy that online labs have a different designation than hands-on laboratory courses. The UH Hilo faculty was concerned that online labs were not equivalent to their face-to-face counterparts because it believed students did not receive the same kind of hands-on experiences with lab procedures and instrumentation use. While, their explanation seemed to focus on science labs, the UH Hilo resolution itself did not specify any particular discipline. Thus the resolution could potentially apply to any class designated as a lab. It was suggested that, depending upon the discipline, pedagogy, and/or type of class (e.g., majors versus non-majors), certain online labs could provide an experience equivalent to their face-to-face counterparts. Furthermore, some face-to-face labs often rely on digital simulations of certain lab activities (e.g., digital dissections and human physiology simulations) as opposed to real hands-on activities - much as might happen in an online class. Therefore a face-to-face mode for a lab does not necessarily provide students with real hands-on experiences with procedures and instrumentation. Finally, it was suggested that the appropriate way to determine whether or not a student received an equivalent experience was by assessing student achievement of lab learning outcomes regardless of the lab’s mode of instruction. If a particular lab class requires that students become competent with carrying out specific procedures (i.e., using a microscope), then the lab’s SLOs should reflect that requirement. Additionally, there needed to be an appropriate and effective assessment tool for those
SLOs. The ACCFSC asked its members to discuss this issue with their respective constituents. Consequently, Dave asked the senators to take this issue back to their departments for questions, concerns and feedback.

Dave reported that UHPA and the Faculty Senate each drafted its own MOA agreement and that there are issues and discrepancies with both MOAs. There was a proposal that leaders of ACCFSC would meet with John Morton to work out revisions of the two MOAs. Although a court deadline was 12/1/14, it was not met. At some point in January, Dave will join others in a meeting with John Morton to further discuss the issue.

Dave reported that David Lassner recently sent out a message to chancellors across the campuses that they should meet regularly with their respective governance groups.

Dave also reported that changes were made to the EP5.205 executive policy for clarification and consistency across the campuses for the different types of certificates as graduate, undergraduate, certificate of achieve, certificate of completion, academic subject certificate and advanced professional certificate.

Dave also reported that the CCCFSC meeting had a discussion concerning ways to allowing students to go on leave for one or two semesters without having to go through the entire process of readmission again.

Regarding academic renewal and N grade. The UHCC policies subgroup (a subgroup of the CCCFSC) will meet in January or February to put forward something to be considered by all campuses. Patti Chong had brought these items for discussion at our previous WCC Faculty Senate meeting.

Dave reported that at the BOR meeting, support was voiced for the Daniel K. Inouye Center for Democratic Leadership. There was much discussed regarding UH Manoa’s budgetary situation. At the BOR meeting, David Lassner stated that he will look at the UH Manoa budget model to see if there is a way to reallocate funds (revenues from tuition, general funds and grant indirect fees) more fairly among the colleges and schools of UH Manoa. It was also announced that reductions of TA-ships planned for this spring were going to be postponed (perhaps Fall 2015); thus, there should be no impact to WCC enrollment as a result next semester. There will be a review of the Cancer Center issue. Finally, all campuses have been designated Free Speech Zones in their entirety.

B. Curriculum Committee - (Kathleen French)

The following curriculum proposals were approved:

1. Course Modification: ICS 105, *Introduction to Computing Skills* (proposer would like to reactivate this computing course as an introduction to computing skills)

2. Experimental Course: ENG 197, *Supplemental Instruction*

3. Course Modification: SOC 231, *Introduction to Juvenile Delinquency* (description, SLOs, GenEd)
4. Course modification: ANTH 151, *Emerging Humanity* (Gen Ed alignment)


**Motion to approve submitted by Jenny Webster; Seconded by Dave Krupp. Motion passes via voce.**

C. Writing Advisory Board – no report

D. Writing Advisory Board – no report

E. Foundations Board – no report

F. Aloha Committee Report – Ellen reported on the Aloha Fund and produced documents on the spending. There is a positive balance with more than $600 in donations added.

3. Old Business

A. Regarding the 360 reports

Senators solicited feedback from their departments regarding the following questions:

1. Should there be a campus-wide, open period when all faculty members would be able to fill out 360 reviews on all administrators.
2. Should there be an added drop-down menu on the 360 reviews for the high scores as well as the low scores to prevent low scores from being highlighted.

On both questions, the answers were mixed. Dave will present the inconclusive feedback when he meets with the ACCFSC/CCCFSC.

It was also suggested that the 360 need not ask the assessor for identifiable information about himself or herself such as rank, department, etc.

There was a discussion concerning the vagueness of the emails sent from UH about the 360 reviews and whose responsibility it is for making sure that faculty understands why they are important and when they are available. The 360 assessment emails were misidentified among the multitude of emails coming from the UH system by many. To reduce confusion, the senators recommended that there should be emails sent out by our own administration to remind faculty to keep a look out for the 360 system emails and to highlight their importance.

Discussion of the N-Grade and Renewal policy was tabled until the next meeting. Senators are urged to take these matters to their departments and solicit feedback.

Discussion of the Accreditation and Strategic Planning Policies and Procedures subcommittee was tabled until the next meeting. Senators are likewise urged to solicit volunteers for the subcommittee.
4. New Business

A. Manoa Quantitative Reasoning Requirement (Ron Loo)

The Manoa Foundations Committee has changed the symbolic reasoning requirement to a quantitative reasoning requirement. Starting in Fall 2015, Philosophy 110 will not count as a quantitative reasoning course at UH Manoa. Rather, Philosophy 111 will supplant it and almost exclusively focus on quantitative computational skills. Ron reported that the UH Manoa Quantitative Reasoning Working Group (QRWG), a subcommittee of the Foundations Board that made the decision, was unsure whether Philosophy 110 would pass muster in terms of the accreditation report.

There was a discussion concerning how this change opposes the previous hallmarks and how this change will affect students at WCC. While Philosophy 110 can still be taught, it won’t count for the quantitative reasoning requirement at UH Manoa. Ron stated that the development of Philosophy 111 is already in the works.

It is uncertain whether UH West Oahu and UH Hilo are changing their symbolic reasoning requirement as well. Likewise, there is a concern about what Maui CC will be doing. It is expected that Maui is going to follow in the footsteps of UH Manoa. Dave will follow up and find out how the other campuses are dealing with the new hallmarks and whether the other four-year colleges are making the same change in requirements.

There was a discussion concerning how WCC can avoid being forced to change its requirements and course offerings in the future. The senators are concerned whether this change comes from the Accreditation Board or if it is just a continuation of a very long dispute between math and philosophy over Philosophy 110. There was a question of whether the community colleges can go their own way even though John Morton is pushing the CCs to articulate with UH Manoa. Kalawaia will inquire with Morton’s office to find out if this change indeed came from the Accreditation Board.

This discussion will continue at the next meeting.

5. Announcements

Judy Olivera is now the Vice Chancellor of West Oahu.

Tom Doi is still pending before the BOR.

Kathleen reported that Paul Briggs volunteered to be on the Accreditation and Strategic Planning, Policies and Procedures Subcommittee.

Kalawaia asked us to continue trying to procure a few more volunteers for the Accreditation and Strategic Planning, Policies and Procedures Subcommittee.

6. The meeting was adjourned at 2:45 pm
Next Meeting: Tuesday, 1.20.15

Faculty Senate Meeting Schedule:

SPRING 2015:
01.20.15
02.03.15
02.17.15
03.03.15
03.17.15
04.07.15
04.21.15
05.05.15

Attachment

University of Hawaii at Hilo

RE: MOTION: ON-LINE LABS NOT EQUIVALENT TO REAL HANDS-ON LABS

Background: At the meeting of the CAS Senate December 6, 2013 I introduced the following motion:

“Whereas on-line laboratory courses do not train students in hand motor skills with laboratory equipment and safety, on-line laboratory courses are contrary to the mission of hands-on laboratory courses. On-line laboratory courses are not academically equivalent to hands-on laboratory courses. “

The motion was then referred to the Academic Policy Committee for further review and then to the UHH Faculty Congress as follows below. The motion passed (?) and was then moved for consideration by the All Campus Council of Faculty Senate Chairs (ACCFSC)

Whereas on-line laboratory courses do not train students in hand motor skills with laboratory equipment and safety, on-line laboratory courses are contrary to the mission of hands-on laboratory courses. On-line laboratory courses are not academically equivalent to hands-on laboratory courses. On-line laboratory courses should be designated as such with a different alphanumeric code; for example replace the “L” code for “laboratory course” with “OLL” for “on-line laboratory course.”

Minutes submitted by: Jenny Webster
Recording Chair