Senators Present:

FLOYD MCOY (PRESIDING CHAIR)
DAVE KRUPP (OFF-CAMPUS CHAIR)
JENNY WEBSTER (RECORDING CHAIR)
Laura Sue (Math/Business)
Mariko Kershaw (Academic Support)
Jamie Boyd (OCCE)
Jenny Webster (Language Arts)
Lance Uyeda (CC Chair) Ex-Officio
Christian Palmer (Social Sciences)
Kate Zane (Student Affairs)
Sam Geiling (Natural Sciences)
Kaʻala Carmack (Humanities)

Senators Absent: Floyd McCoy and Mariko Kershaw. Tara Severns is representing Academic Support

Guests Present: Patti Chong

I. The meeting was opened at 1:05 pm

II. Approval of 10.6.15 minutes

Laura Sue motioned to approve the 10.6.15 minutes. Lance Uyeda seconded. All voted in favor via voice.

III. Reports

A. Faculty Senate Boards/Committees

1) Aloha Committee - no report

2) Curriculum Committee (Lance Uyeda)

The following curriculum proposals were approved at the Tuesday, October 13, 2015 curriculum committee meeting:

a. The following courses/programs, which the proposers explained were infrequently offered and suffered from low enrollment, were deactivated:

   Certificate of Competence in GIS/GPS
   ECON 120, Introduction to Economics
   GEOG 122, Geography of Hawai‘i
   GIS 150, Introduction to GIS/GPS
MET 101L, *Introduction to Meteorology Lab*

NREM 250, *GIS Application in Environmental Science and Natural Resource Management*

b. The committee approved an academic policy requiring Veterinary Technology students to earn a C or better in required courses in order to progress in their degree program: (See Attachment #1 below)

VA / Vet Tech Academic Standard Policy
[https://drive.google.com/a/hawaii.edu/file/d/0B3bO705bZdczcHFWSGJBQINNX0U/view?usp=sharing](https://drive.google.com/a/hawaii.edu/file/d/0B3bO705bZdczcHFWSGJBQINNX0U/view?usp=sharing)

c. The committee also approved the following course proposals:

MGT 120, *Principles of Management* (proposal on SLOs)

ART 175, *Survey of Global Art* (proposal on name, number, course description, SLOs, GenEd, Foundations)

ART 176, *Survey of Global Art II* (proposal on name, number, course description, SLOs, GenEd, Foundations)

Jenny motioned to approve. Kaala seconded. All voted in favor via voce.

3) Foundations Board - no report

4) Writing Advisory Board - no report.

Jenny will invite the Chair to give a report on meetings and courses approved recently.

B. Campus Boards/Committees

1) Accreditation and Strategic Planning - no report

2) Aesthetics - no report

3) MapSAC - no report

4) PBC - no report
5) PRC (Master Plan) - no report

6) Sustainability - (Christian Palmer)

Guiding document has been on discussion board for two weeks. Counseling dept. has a concern with the statement that “at present” s-designation is not required for any degree or certificate, which suggests that it might be turned into a possible requirement. It was noted that right now, no campus is pushing to add SI-designated courses to the graduation requirements. The document will be revised in response to this concern.

Ka’ala motioned to accept the document that organizes this committee and establishes the s-designation. Sam seconded. All voted in favor via voce.

Volunteers for the Sustainability Curriculum Committee
Humanities- Ka’ala Carmack
Language Arts- no volunteers
Social Sciences- Christian Palmer or Lisamarie Bensman
Natural Sciences- no volunteers
Math and Business- no volunteers
Office of Career and Continuing Education- Alexandra Mayo Otis
Office of Student Affairs- no volunteers
Office of Academic Affairs- no volunteers

Senators are asked to seek volunteers from their constituents at their upcoming meetings.

There was a question raised regarding the multiple committees on sustainability. The Sustainability Curriculum Committee is just dealing with courses and the Sustainability Task Force is dealing with operations. The student Sustainability Club might best work in cahoots with the Sustainability Curriculum Committee.

7) Mission and Values Committee- (Jamie Boyd)

Jamie announced that there is a committee being formed to reevaluate the mission and values of the college. A number of people have been selected to work on this issue and more information will be forthcoming.

C. System Committees

1) ACCFSC/ CCCFSC - (Dave)

Dave reported that there was a discussion at the ACCFSC leadership meeting with UH President Lassner about the “indirect costs” that are kept by the system when people write grants. Those costs can be quite significant, even as much as 40%. Often, much of those dollars are returned to grant principal investigators, but this is not the case often here at WCC. The WCC chancellor has the privilege to redistribute the returned dollars as the chancellor sees fit. Due to recent Mauna Kea issues that are costing UH a substantial amount of money, the system is keeping an additional 5% of the indirect costs involved in grant management. It is not clear how this will affect WCC.

President Lassner inquired about how we go about assessing the quality of the education that a graduate received from UH. What metrics could be used (e.g., employment rates in discipline, salary, ask the parent, conduct post graduation surveys?).

*Dave asks us to seek feedback from our constituents on ideas.
The ACCFSC leadership discussed with Lassner about closing/not closing small programs. The problem is complex, determining income vs. costs, alternatives, community perspectives, and political realities.

The ACCFSC leadership also asked President Lassner about having more system admin participation in their meetings even if it means that he sends someone from the system office to do so.

Dave reported that at the Board of Regents Meeting October 15, 2015, the Consensual Relations policy was discussed.

Dave shared the Amended resolution on Integrated Academic Facilities (https://www.hawaii.edu/offices/bor/regular/materials/201509170930/Item IV.B. System Academic and Facilities Resolution Amended Final Draft.pdf) making DL delivery more effective and efficient across all campuses. They are proposing to add distance learning to this.

*UH is considering creating a PV farm on WO land being looked at. Enough land area to supply all Oahu campuses.

BOR Curriculum Approvals
- Provisional Status for the Advanced Professional Certificate in HOM (Hospitality Operational Management), KapCC
- Program Change in Status from Provisional to Established for the Ph.D. in Hawaiian and Indigenous Language and Culture Revitalization, Ka Haka 'Ula O Ke'elikōlani, College of Hawaiian Language, University of Hawai'i at Hilo
- Program Change in Status from Provisional to Established for the Advanced Professional Certificate in Information Technology

Dave reported that the BOR Approved FY 2017 (2016-17) UH Supplemental Budget Request for additional GFs for operations and CIP. In that budget there are the following funds:
- 1,250,000 to establish equipment funds for UHCCs
- $35,000,000 in Capital Improvement Projects (lump sum and minor CIP projects) for UHCCs

Previous ACCFSC business from October 16, 2015

This meeting was attended by UH VP for Budget and Finance and Chief Fiscal Officer Kalbert Young who discussed how the supplemental budget request for the University was developed.

Proposed updates/additions to the Research Policies: Human Participants & DURC (Dual Use Research Concern) were approved.

The reorganization of the Office of Research Compliance to System from Manoa (UHM Office of the VC for Research to UH System Office of the VP for Research and Innovation) is likely to affect WCC because our Vet Tech Program and Aquaculture Program are evaluated by the UH Institutional Animal Care and Use Committee (IACUC ) and some of our natural science activities are scrutinized by the UH Biosafety Office.
Previous CCCFSC business from September 16, 2015

There was a presentation on open education resources which may be found at http://oer.hawaii.edu. The High School Enrollment Tool website (http://uhcc.hawaii.edu/highschool_data/index.php) was demonstrated. The Federal Rankings Campus Scorecard website (https://collegescorecard.ed.gov/search/?state=HI&sort=advantage:desc) was also demonstrated. The acceleration of remedial/developmental math and English education was discussed.

IV. Old Business

A. Regarding the Hawaiian Department’s suggestion to join in the discussions with state hospital. Recent changes in deal suggest that, the opportunity to encourage ASUH to begin and sign a student petition and Governor Ige’s open forum on Oct. 26th.

V. New Business

A. UNCC Faculty Senate Subgroup on Academic Policies (Patti Chong)

Proposal to standardize AA, AS, and AAS degree across community colleges within the UH system.

Issue #1: Should General Education requirements be standardized for all AA degrees? For all AS degrees? For all AAS degrees?

WCC currently has multiple AA degrees, one AAs degree and no AAS degrees at WCC. It was noted that right now, Hawai‘i CC follows guidelines that lead to pathways specifically for Hilo. Most of the other CCs are in alignment with Manoa pathways. There was a discussion about the science classes, whereas if WCC had to align with the other CCs our six credit requirement might have to change to a seven credit requirement. Right now, our science classes have been arranged to help students meet dual requirements in two, three-credit courses. Thus, alignment might change a student's requirements that might require a them to take another science course or pick up one credit in some other way.

It was noted likewise that while alignment is a good idea in general, if WCC has to change our requirements to align with other campuses, the senators worry that such an alignment may limit the variety of classes that students can take.

If the campuses are in agreement that we should standardize for all degrees, the subgroup will work on designing a system policy. It's likely that any policy that is established at the system level will affect our graduation requirements.

Issue #2: How should the grades/credits be calculated in the GPA when a student repeats a course? Credit used only once? Highest grade calculated?

a. Should all courses be eligible for repeat or only courses in which a “D” or lower was earned?
b. Should there be a limit on the number of times a student may repeat a course?
c. The question was posed as to whether we should standardize the GPA and credits across the system in the first place?
Some campuses limit the number of times someone can take a course or only allow students to retake a course if they got below a certain grade. It’s common for students trying to get into nursing to retake classes where they received “B”s and “C”s trying to get the “A” that will get them into their desired program.

It was noted that students who retake classes over and over for better grades, they likely get to register first and can take up spots from new students. However, it was also mentioned that WCC’s policy is the most student friendly, for it allows students to repeat classes whenever they need to. It also acknowledges that students learn at different rates. A system policy that forced WCC to be stricter would be less desirable.

Patti suggested that if we make a policy that allows faculty to keep students from repeating multiple times, it could also be flexible enough to give instructors the power to make concessions on an individual student basis.

Senators are asked to bring these issues back to their departments and constituents and bring that feedback back to the Faculty Senate. Patti also offered to put these issues up on the discussion board.

B. Grievance Committee - Needs Volunteers. Tabled until next meeting.

There was a question as to whether or not the volunteers had to be from Faculty Senate. The Chairs will ask the Chancellor at their meeting this afternoon.

VI. Announcements

A. Next meeting we’ll have Kevin Ishida as a guest to discuss thefts and security issues on lower campus. He’ll have recently returned from the UH Manoa Active Shooter Training, so he might have some important information for us on campus safety as well.

B. The meeting was adjourned at 2:29 pm

Next Meeting: Tuesday, November 3, 2015

Faculty Senate Meeting Schedule:

FALL 2015:

November 3
November 17
December 1

SPRING 2016:

January 19
February 2
February 16
March 1
March 15
April 5
April 19
May 3

Minutes submitted by: Jenny Webster
Recording Chair

WCC Faculty Senate Minutes October 20, 2015
Attachment #1:

Academic Standards for the Veterinary Assisting and Technology Programs

The academic standard for health science degrees are rigorous to maintain the quality of students who graduate from programs. The purpose of this memo is to formalize the minimum grade to pass the course requirements for the Certificate of Achievement in Veterinary Assisting and the Associate in Science in Veterinary Technology. In order to progress in the veterinary studies program, students must earn a “C” or better in all courses within the veterinary studies curriculum.

Progression Requirements
In order to continue in the Veterinary Studies Program, the student must meet the following standards:

- Students in the program must attain and maintain a grade of “C” or better in each of the required courses and maintain a cumulative GPA of 2.0 or higher.
- If a student does not achieve a grade of “C” or better in a required course, the student may not progress in the program until the course has been repeated successfully. Course repetition will be based on instructor approval and program resources.
- Veterinary Technology courses may only be repeated once; students failing to make a grade of “C” or better in a course that has been repeated may be dismissed from the program.