Senators Present:

FLOYD MCCOY (PRESIDING CHAIR)
DAVE KRUPP (OFF-CAMPUS CHAIR)
JENNY WEBSTER (RECORDING CHAIR)
Laura Sue (Math/Business)
Mariko Kershaw (Academic Support)
Jamie Boyd (OCCE)
Jenny Webster (Language Arts)
Lance Uyeda (CC Chair) Ex-Officio
Christian Palmer (Social Sciences)
Kate Zane (Student Affairs)
Sam Geiling (Natural Sciences)
Kaʻala Carmack (Humanities)

Senators Absent: none
Guests Present: Jane Uyetake and Jan Lubin

I. The meeting was opened at 1:07 pm

II. Approval of 11.17.15 minutes

The 11.17.15 meeting minutes were approved by acclaim.

III. Reports

A. Faculty Senate Boards/Committees

1) Aloha Committee (Jane Uyetake)

The senators discussed the issues surrounding the Aloha Fund.

2) Curriculum Committee (Lance Uyeda)

The following math curriculum changes are proposed in response to the system-wide mandate for co-requisite remediation:

Math 75X (New Course)
https://windward.hawaii.edu/discussions/2015/Curriculum-math75x/

Math 82 (New Course)
https://windward.hawaii.edu/discussions/2015/Curriculum-math82/
https://windward.hawaii.edu/curriculum/Details.php?Alpha=MATH&Number=82

An update to the math graduation requirement:
Justification: Due to System-wide Initiatives in Developmental Math, Math 25 and 28 will no longer be offered beginning Fall 2016. System-wide meetings were held in June, Aug. 10-11, and Aug. 20. As a result, the numbering and organization of developmental courses will change to move students through developmental courses more quickly.

The following animal science curriculum changes are proposed so that the sequence of animal science courses will better reflect the preparation students need to work in a veterinary clinic—creating lecture time to build background and introduce content required for students to succeed in lab setting.

Veterinary Assisting and Veterinary Technology Program Changes
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC_Program_Changes/

Justification: The purpose of this memo is to request that the current ANSC 152 Companion Animal Diseases course become part of the A.S. in Veterinary Technology to make room for a new lecture/lab combination to teach Companion Animal Nursing.

New Course: ANSC 153L, Companion Animal Nursing Lab
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC153L

Deactivation: ANSC 152L, Companion Animal Nursing
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC152L
https://windward.hawaii.edu/curriculum/Details.php?Alpha=ANSC&Number=152L

The following animal sciences curriculum changes are proposed in response to an overall curriculum review completed in anticipation of accreditation visit requirements. The changes focus on SLO streamlining.

ANSC 140, Introduction to Veterinary Technology (SLO modifications)
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC140
Minor wording update to SLOs.

ANSC 151, Clinical Laboratory Techniques (SLO modifications)
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC151
Minor wording update to SLOs.

ANSC 152, Companion Animal Diseases (SLO modifications)
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC152
Minor wording update to SLOs.

ANSC 190, Veterinary Clinical Practices and Internship I (SLO modifications)
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC190
https://windward.hawaii.edu/curriculum/Details.php?Alpha=ANSC&Number=190
Updated SLOs to better describe the Internship experiences.

ANSC 266, Veterinary Clinical Practices & Internship II (SLO modifications)
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC266
https://windward.hawaii.edu/curriculum/Details.php?Alpha=ANSC&Number=266
Updated SLOs to better describe the Internship experiences.
ANSC 258, Clinical Laboratory Techniques II (SLO modifications)
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC258-2/
Changed SLOs to better reflect the differences between the lecture and lab.

ANSC 258L, Clinical Laboratory Techniques II Lab (SLO modifications)
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC258L-2/
https://windward.hawaii.edu/curriculum/Details.php?Alpha=ANSC&Number=258L
Changed SLOs to better reflect the differences between the lecture and lab.

ANSC 262, Clinical Procedures for Large Animals (SLO modifications)
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC262
https://windward.hawaii.edu/curriculum/Details.php?Alpha=ANSC&Number=262
Changed SLOs to better reflect the differences between the lecture and lab.

ANSC 262L, Clinical Procedures for Large Animals Lab (SLO modifications)
https://windward.hawaii.edu/discussions/2015/Curriculum-ANSC262L
https://windward.hawaii.edu/curriculum/Details.php?Alpha=ANSC&Number=262L
Changed SLOs to better reflect the differences between the lecture and lab.

Jenny motioned to approve the curriculum changes and modifications. Laura seconded. All voted in favor via voce

3) Foundations Board - no report

4) Writing Advisory Board - no report

B. Campus Boards/Committees

1) Accreditation and Strategic Planning (Jan)
Jan announced that the subcommittee made recommendations on the three policies submitted earlier in the year and Jan made the revisions. Jan is waiting for the subcommittee to give her the okay.

2) Aesthetics - no report

3) MapSAC - no report

4) PBC - (Jan Lubin)
Jan announced that the strategic plan items are due December 11, 2015 and those will go into the Strategic Plan which will be announced at convocation.

5) PRC (Master Plan)- no report

6) Sustainability Curriculum Committee
   ● We had our first meeting. We submitted language to the course catalog to include a description of s-designated courses.
   ● We are currently working with Geri and Kevin to figure out how to note these courses on transcripts.
   ● We created an application to submit the courses and are working on getting professors to submit courses.
   ● UH is beginning to designate courses using a similar system.
   ● Sarah Hodell will be the Student Affairs Committee
7) Animals on Campus Task Force -(Floyd McCoy)
The committee is split between those who want to protect and those who want to get rid of them. We should ask departments if they want to have a representative on this task force and who will be on this task force.

C. System Committees
1) ACCFSC/CCCFSC

ACCFSC Meeting November 20
Topics discussed with President Lassner:

- Metrics for the UH Strategic Directions
  - Too much emphasis on graduation and transfer rates? What about those students who are not so focused on receiving a degree?
  - Lassner’s answer: the metrics focused on student success. A lot of this is Board of Regents (BOR) and legislature-driven
- BOR “Deep Dives Discussions” on Athletics
  - Both UHM and UHH athletics are in a deficit.
  - One source of deficit was identified as scholarships and tuition waivers – There was a discussion on how these can be funded without affecting the UH budget.
- Concern that VPAA Risa Dixon did not adequately counter a BOR member’s implication “contingent” faculty were as good as regular faculty.
- Conversation shifted to a discussion about the need for system-level executive positions. In question was the Associate Vice President for Student Affairs position for which a search was being conducted.
- Concern expressed over the low-enrolled programs policy. President Lassner explained that at least part of the rationale for proposing this policy was to demonstrate to the BOR and Legislature that the University being thoughtful and responsible in the delivery of its academic programs. Pres Lassner mentioned that there was a legislature bill proposed that would shut down any UH low-enrolled degree program. Clear that Manoa faculty do not trust UH admin. Worried that administration would use the policy as a tool to selectively eliminate low-enrolled programs. Lassner explained that this was not the case, but the policy allowed for a mechanisms to justify the continuation of low-enrolled programs in the face of arbitrary efforts to shut them down. Still need feedback from WCC on this policy.
- The members have been asked to review the ACCFSC constitution and bylaws
- The UHM QR Hallmarks have been approved.

CCCFSC Meeting November 20
- The possibility of UHCCs leaving the ACCJC was discussed
  - John Morton’s main point was that, because of the ongoing issues with the ACCJC, continuing with the ACCJC may not be in the best interest of the UHCCs for the following reasons:
    - Outstanding controversy with the CA CCs, which have involved CA legislature attempts to put restrictions on the ACCJC along with the filing of some lawsuits (one resolved and one still pending) subject our accreditation process to the politics and vagaries of CA.
    - Feds having been looking into the ACCJC practices and have identified several things needing to be fixed.
    - The ACCJC have identified some 150 criteria as standards that must be met; and if just one of these is not met, then the school must be sanctioned. ACCJC may be overzealous in identifying
all 150 items as standards as opposed to being evaluation guidelines.

- John says the UHCCs are quietly exploring alternative options, one of the which may be to switch to the Northwest Commission for Colleges and Universities. John has already discussed this issue with Barbara Beno.
- Another possibility may be that the Western Association of Schools and Colleges (WASC) Senior College and University Commission may consider taking on CCs?
- There is no clear path, nor a clear timeline for moving forward. We cannot just join a different agency.
- None of these discussions will likely change things before our next round of accreditation, but the upcoming ACCJC accreditation process may be different.

- General Education Requirements Standardization for all AA Degrees
  - John Morton said that all UHCC campuses must share a common core set of minimum Gen Ed requirements, but individual campuses may add to these.

- GPA Computation for repeated courses.
  - Just informed that this issue was being discussed. Also discussed the issue of grades for repeated classes taken at a campus other than the home campus. One questions was whether or not the GPA goes with the student or with the campus? John seemed to be of the mindset that if the assessment of student achievement is competency-based, then it should not matter how many times a student takes a class.
  - Also brought up the issue of how different campuses handle the N-grade. I reminded the CCCFSC that WCC wanted to retain its current policy, HCC will retain its current policy as well.

- UH Policy Consensual Relationships
  - Reported to the CCCFSC that the ACCFSC seemed to be largely in agreement with this policy. The consensus for the ACCFSC is that it’s a good policy. The union is looking at the policy.

- Low-Enrolled Programs
  - Just made the CCCFSC aware that this policy was being reviewed by the ACCFSC.

- Faculty Conduct
  - Had a discussion about faculty misconduct in their interactions with each other. Guess there have been some issues with bullying and possible vindictive behavior. This too may be a union issue.

- 2014 Quality of Faculty Worklife Survey
  - Also had a discussion on the status of the Quality of Faculty Worklife Survey. Much of this discussion focused on faculty participation in the review of administrators, for example, the 360 evaluation.

### IV. Old Business

#### A. Implementing Paperless Contract Renewals on Campus

The social science department is in favor of pursuing this. Humanities was in favor of it. There was a question as to whether there would be confidentiality issues though it was noted that it is possible to make secure online documents. This issue is stemming from the last round of contract renewals where Dean Sasaki was willing to accept the documents online. Senators are asked to seek feedback from their departments.

#### B. The senators decided to hold off on inviting Doug to our next FS meeting to discuss issues concerning the accreditation agency. We will wait for further developments.
V. New Business

A. Adding textbook costs to Banner (Mariko)
Mariko reported that LCC currently allows students to see the cost of textbooks when they’re registering for classes. It’s possible that adding this information into banner may be as simple as adding it to the notes section when class info is put into Banner. It might be a bit complex due to the variety of costs of textbooks (used, rented, various editions, etc.). Nevertheless, Senators are asked to take this issue to the departments and seek feedback on whether or not this option is feasible.

VI. Announcements
There have been more thefts on campus including a full sink. It was noted that improvements are currently being made. We may consider inviting Rick to a future meeting.

VII. The meeting was adjourned at 2:24 pm

Next Meeting: Tuesday, January 19, 2015

Faculty Senate Meeting Schedule:

SPRING 2016:
January 19
February 2
February 16
March 1
March 15
April 5
April 19
May 3

Minutes submitted by: Jenny Webster
Recording Chair