Senators Present:

**FLOYD McCOY (PRESIDING CHAIR)**  
**DAVE KRUPP (OFF-CAMPUS CHAIR)**  
**JENNY WEBSTER (RECORDING CHAIR)**

Laura Sue (Math/Business)  
Mariko Kershaw (Academic Support)  
Jamie Boyd (OCCE)  
Jenny Webster (Language Arts)  
Lance Uyeda (CC Chair) Ex-Officio  
Christian Palmer (Social Sciences)  
Kate Zane (Student Affairs)  
Sam Geiling (Natural Sciences)  
Sarah Hadmack (Humanities)

Senators Absent: Bryce Meyers is subbing for Sarah Hadmack

Guests Present: Jan Lubin and Ron Lou

I. **The meeting was opened at 1:05 pm**

II. **Approval of 3.1.16 minutes**

III. **Reports**

A. **Faculty Senate Boards/Committees**

1) **Aloha Committee** (Jane Uyetake)
   No report

2) **Curriculum Committee** (Lance Uyeda)

At the Tuesday, 3/8, curriculum meeting, prior to the rousing and incredible WCC SLO Fest 2016, the Curriculum Committee approved the following items.

1. PHIL 111, Introduction to Inductive Logic (new course)  
   [https://windward.hawaii.edu/discussions/2016/Curriculum-PHIL111/](https://windward.hawaii.edu/discussions/2016/Curriculum-PHIL111/)  

   There has been some discussion system wide to see if PHIL 110 meets the requirements for Quantitative Reasoning. In order to meet the changing requirements PHIL 111 is being created to better meet the changing foundations requirements by including a math component.

2. Math Prerequisites for non-math courses  

   **UPDATED MEMO**

3. MUS 177, Introduction to Hawaiian Music (modification)
See Attachment below for memo on Math Prerequisites for Non-Math Courses

Sam moved to approve; Jenny seconded. All approved via voce.

3) Foundations Board (Jean Okumura)
No report

4) Writing Advisory Board (Susan St. John)
No report

5) Sustainability Curriculum Committee (Christian)
No report

B. Campus Boards/Committees

1) Accreditation and Strategic Planning
Jan reported that all of the feedback from the committees and departments would be culled into a document and put on the discussion board for comment. It will only be up for one week. Everyone is invited to an open forum on April 6th, from 2:00-4:00 pm, in Kuhina 115.

The next accreditation report won’t be until 2018. The groups, however, will start convening in Spring 2016 because the report will have a new format that will require “quality essay.”

2) Aesthetics (Floyd)
No report

3) Map SAC (Floyd)
Dave reported that there are two requests up on the discussion board and to express their opinions, ideas, comments and concerns.

1. To use Naauao 103 for a workforce career center or accreditation center, but Bryce reported that the Social Science department has been planning with admin to use that space as soon as Upward Bound moves out.
2. To install a rain garden in the Palanakila parking lot.

4) PBC (Floyd)
Jan reported that the PBC went through all of the Humanities, Library and Academic Affairs office requests. The next 25 requests will be discussed next time.

5) PRC (Master Plan) (Floyd)
No report

6) Sustainability Task Force (Christian)
Christian reported that the UH Sustainability Summit was last week. They will be working to finalize the WCC Sustainability Plan somewhere around mid April. Keep your eyes open for the plan on the discussion board. Christian added that a zero-energy plan has been discussed (a “Big Vision”), but that before we make any moves, the task force and committee will need to start gathering research on the subject.
7) Animals on Campus Task Force
No report. The group will meet again soon; date TBA.

8) Safety Task Force
No report

C. System Committees
1) ACCFSC/CCCFSC
No report

IV. Old Business

A. Vote on Ardis’s request to change the “Acceptance of Credits in Transfer” Policy
The senators voted to modify the policy so that exceptions to degree requirements will change from under the purview of Student Affairs to under the purview of the Vice Chancellor for Academic Affairs.
Dave moved to accept the change; Kate seconded. All approved via voce.

B. Textbook Costs In Banner - feedback from departments
Mariko reported that LCC, KapCC and HonCC will all be displaying the “Textbook Cost $0” designation for classes using OERs, in Banner, as of Fall 2016. She also reported that the Higher Education Opportunity Act (effective July 1, 2010) says that we should be listing textbook cost at the time of registration. In addition, the current draft of the 2015-2021 Windward Strategic Plan states that, “Adoption of Open Education Resources to replace textbooks, with most textbooks replaced by the year 2021” pp. 25.

There was a discussion about whether or not OERs are always the most appropriate and best resources and there was some concern that such a mandate would force instructors to choose substandard texts. It was also noted that students might choose their classes by text cost. Nevertheless, it was also noted that students do have the right to know the cost of textbooks, and instructors are happy to look into $0-cost and lower-cost textbooks.

Lance reported that there is plenty of room in Banner to add more than just “Textbook Cost $0.” Instructors could also add a range of costs or a minimum cost (considering there are often multiple ways for a student to access a text each at different costs.) It’s also possible right now to make these decisions by department.

There was a question as to whether or not we also want to add material costs and lab costs to Banner as well. It is possible to add it to the catalog, Banner, or on the bookstore’s website as it is now. Senators are encouraged to bring the following issues back to the department. Are they interested in the following:
- As is (on the bookstore’s website)
- $0 textbook cost for OERs only (on Banner)
- Range of textbook costs (put in whatever you want) (on Banner)
- $, $$, $$$ (Yelp model) (on Banner)
- Model can be selected on a department-by-department basis?

C. Security Issues and Escapees - feedback from departments
Sam reported that Natural Sciences would like an email and a photo of any escapee from the state hospital. The suggestion is that we need better communication from the state hospital. Doug, however, had stated before that we just have bad communication relations with them.

D. HB 1625
While it has passed the finance committee, it has changed to require research faculty to secure grants that will cover part of their salaries. After the first year as a researcher, faculty is expected to find grants that cover 50% of their salaries. From the third year on, they must find grants to cover 75% of their salaries. Dave reported that this is often standard at research institutions because research salaries take a ton of funds from the research units of UH. It was noted, however, that such a requirement may hurt the research arms of UH.

E. Pathways/GPS Registration System
Tabled

F. Conduct Code
Tabled until next meeting.
Senators are still encouraged to discuss this issue with their constituents.

G. Proposed Changes to the DPC Guidelines
Tabled until next meeting.
Senators are still encouraged to discuss this issue with their constituents.

V. New Business

A. A note from Ardis on Curriculum Changes - tabled until next meeting.

B. Admissions Stop-Out for Agriculture Certificates (Dave)

Dave announced that Charles Sasaki provided him with a document seeking a two-year admissions stop-out for three of our AG certificates. He is seeking a signature from the Faculty Senate before sending the request for approval by Doug (that signature would be made by our FS Presiding Chair Floyd).

Note this request does not impact the Sustainable Agriculture certificate. Charles would like us to continue to explore what we can do with the Sustainable Agriculture certificate.

Dave asks that FS not sign off on this until natural sciences decide what they’re doing with this.

VI. Announcements

A. Start recruiting for your replacement. Final FS meeting for the term is May 3. At that meeting we will have a potluck, usher in the newbies and hear the year-end reports from all boards and committees.

B. Does anybody want to be Presiding Chair?

VII. The meeting was adjourned at 2:10 pm

Next Meeting: Tuesday, April 5
Faculty Senate Meeting Schedule: Tuesday, April 5, 2016

SPRING 2016:
April 5
April 19
May 3

Minutes submitted by: Jenny Webster
Recording Chair

Attachment

Memorandum

February 22, 2016

To: Lance Uyeda, Curriculum Committee Chair

From: Jody-Lynn Storm, Math & Business Department representative

RE: Courses affected by the new developmental math sequence

The Math discipline recently changed the developmental sequence to embrace and implement the University of Hawaii Community Colleges’ Student Success Initiative. (Memo Re: Student Success Initiative dated 10/8/15 from Peter Quigley). These courses will be effective Fall 2016.

Math 24, 25, 28, and 29, are courses that have been used by other departments. After fall 2016 these courses will likely not be offered. Math 75X and 82 will be the new developmental math courses as of fall 2016. Prerequisites in courses around the campus must be updated to reflect this change.

The courses affected by the changes are as follows:

<table>
<thead>
<tr>
<th>Course</th>
<th>Current Prerequisite or Recommended Preparation</th>
<th>NEW Prerequisite or Recommended Preparation for Fall 2016</th>
<th>Course Discipline Faculty Contacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 150</td>
<td>Recommended Preparation – “Math 25”</td>
<td>Recommended Preparation – “Credit in Math 25, 26, 29, 82, or higher.”</td>
<td>Discussed with Joe Ciotti.</td>
</tr>
<tr>
<td>AG 235</td>
<td>Recommended Preparation - &quot;Math 22 or higher.&quot;</td>
<td>Recommended Preparation - &quot;Credit in Math 22, 24, 25, 26, 28, 29, 75X or higher.&quot;</td>
<td>Discussed with Ross Langston.</td>
</tr>
<tr>
<td>Course</td>
<td>Requirement</td>
<td>Note</td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>----------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>BIOC 141</td>
<td>“C or better in MATH 25 or higher or consent of instructor”</td>
<td>Per discussion with Letty Colmenares, Math 75X or higher would be fine.</td>
<td></td>
</tr>
<tr>
<td>BIOL 101</td>
<td>“Credit for Math 25 or higher or equivalent preparation”</td>
<td>Note: Discussed with David Krupp.</td>
<td></td>
</tr>
<tr>
<td>BOT 210</td>
<td>“placement in MATH 25 or higher”</td>
<td>Per discussion with Inge White and Hongwei Li, this is what is desired.</td>
<td></td>
</tr>
<tr>
<td>CHEM 151</td>
<td>“Credit for MATH 24 or higher”</td>
<td>Per discussion with Letty Colmenares, Math 75X or higher would be fine.</td>
<td></td>
</tr>
<tr>
<td>FSHN 185</td>
<td>“placement into Math 25 or higher or consent of instructor”</td>
<td>Per discussion with Jamie Boyd, this is what is desired.</td>
<td></td>
</tr>
<tr>
<td>ICS 100</td>
<td>Recommended Preparation - &quot;Credit in both ENG 22 or ENG 23 and MATH 22 or higher&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICS 113</td>
<td>“placement in MATH 24 or higher”</td>
<td>Note: Discussed with Laura Sue.</td>
<td></td>
</tr>
<tr>
<td>ICS 120</td>
<td>“placement in MATH 25 or higher”</td>
<td>ICS 120 was archived.</td>
<td></td>
</tr>
<tr>
<td>MATH 100/101</td>
<td>“C or better in MATH 25 or 28 or equivalent, satisfactory math placement test score, or consent of instructor.”</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MATH 103</td>
<td>“C or better in MATH 25 or 29 or equivalent, satisfactory math placement test score, or consent of instructor.”</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MATH 111</td>
<td>“C or better in MATH 25”</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course</td>
<td>Prerequisites</td>
<td>Notes</td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>MATH 115</td>
<td>&quot;Grade of C or better in MATH 25 or MATH 29 or equivalent, satisfactory math placement test score, or consent of instructor.&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>&quot;Grade of C or better in Math 25, 26, 28, 29, 75X or higher or equivalent, satisfactory math placement test score, or consent of instructor.&quot;</td>
<td>Note: Discussed with Inge White and Hongwei Li.</td>
<td></td>
</tr>
<tr>
<td>MICRO 140</td>
<td>&quot;Placement into Math 24 or higher.&quot;</td>
<td>&quot;Placement into Math 24, 25, 26, 28, 29, 82 or higher.&quot;</td>
<td></td>
</tr>
<tr>
<td>OCN 101</td>
<td>&quot;C or better in MATH 24&quot;</td>
<td>Recommended Preparation - &quot;C or better in MATH 24, 25, 26, 28, 29, 75X or higher.&quot;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Note: This is a recommended preparation not a prerequisite. David Krupp plans to submit modifications to this recommended prep.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHYS 122</td>
<td>&quot;credit Math 25 or higher or equivalent or consent of instructor&quot;</td>
<td>&quot;Credit in Math 25, 26, 28, 29, 75X or higher or equivalent or consent of instructor&quot;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Per discussion with Joe Ciotti, Math 75X or higher would be fine.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SSCI 200</td>
<td>&quot;placement in MATH 24 or consent of instructor&quot;</td>
<td>&quot;Placement in MATH 82 or consent of instructor&quot;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Note: Social Science is planning to archive this class soon.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>