Foundations Board Meeting
September 26, 2014

Attendees: Patti Chong, Roy Fujimoto, John Kaya, Malia Lau Kong, Jean Okumura (Chair),
Annette Priesman, Jody Storm

1. Meeting called to order at 12:35 pm.

2. Jean introduced Jody Storm who is taking over for Johnny Singh.

3. The minutes from April 10, 2014 were reviewed and approved with the following corrections made:
   a. Item #5b will be changed to read “Brought to the system wide meeting changes to WCC’s charter (Teaching Equivalencies).”
   b. Item #5c will be changed to read: “As more departments apply for Foundations designation, the workload for the committee may increase.”
   c. Item #5d will be clarified to state that: “While Phil 110 still satisfies FS at Manoa, they have created a committee to discuss Quantitative Reasoning and how Manoa can meet this general education area as delineated by WASC. PHIL 110 may not fit the area of Quantitative Reasoning.
      i. Patti brought up that she does not want WCC to have to change FS to meet Manoa’s needs.

4. The committee began discussion of ANTH 151 (which had been tabled from previous AY) & ANTH 152 (a new proposal) which are requesting FG designation effective Spring 2015:
   a. Patti noted that there are problems in changing a designation (since the catalog will not reflect the changes) for a course mid-semester and would like to see changes begin in the fall.
   b. Jean mentioned that ANTH is in the process of archiving ANTH 150 and ANTH 200 since ANTH 151 & ANTH 152 will be replacing them. However, the Curriculum Committee has tabled the archiving of ANTH 150 & ANTH 200 until ANTH 151 & ANTH 152 receive FG designation because if these courses do not receive FG designation in time for the spring semester, the ANTH instructor will need to be able to still teach ANTH 150 and ANTH 200.
c. Patti asked if HIST is okay with ANTH receiving FG designation. Malia said that while HIST is worried about it and knows that HIST enrollment will be affected, HIST is not going to hold up the adding of new classes that fulfill FG. Jean said that the charge of the Board is to assess whether a class meets designation, and not to deny a class designation because it affects workload due to increased competition and it is up to the departments to discuss the problems arising with more designated offerings. A question was asked on what committee discusses these considerations. The Enrollment Management Committee used to discuss this but was disbanded. Jean felt that, at the moment, the only committee equipped to deal with this would be Faculty Senate.

d. Patti explained the process of updating degree sheets and how it’s only updated once a year. Hence, ANTH 151 & 152’s designation will not be reflected on the degree sheet. But the FG designation will be honored manually and she will tell counselors to be aware of it.

e. Malia mentioned that HIST needs to see the data on how increased FG designated classes will affect HIST enrollment.

f. It was noted that there is system-wide pressure to be consistent so if there is a course existing without Foundations designation but others have it as satisfying Foundations, the system is saying that that course needs to get the same designation. Patti said there are impacts when this happens. Jean mentioned that if a course gets designation, it almost guarantees some so it’s advantageous to get the designation. It was also noted that allowing more courses with designations is hard for a campus with small enrollment as it will then affect workload.

g. Discussion of the ANTH 151 proposal began. Jean noted that there are now sample examples for the application questions as the Board had requested.

1. FG #1 - no issues.

2. FG #2 needs to have the following corrections:
   a. For the question, “periods” should be written rather than “period”
   b. In the table, there should be a parenthesis after Nubia, not a comma

3. FG #3 needs to have the following corrections:
a. In 3A, it should be “encouraged” rather than “encourages”; it should be “that leads” not “the lead”; it should be “test” not “text).

b. In 3B, it should be “test” not “text”; also eliminate the “or” and use numbers for each option of sample essay questions; there should be a question mark in the second sentence, not a period.

4. FG #4 - no issues.

5. FG #5 needs to have the following corrections:
   a. In 5B, it should read “students” not “student’s”; add in the words “in” after the word “practices” in the middle of sentence; it should be “reading” not “readings”.
   b. In 5C, it should read “could” not “couple”.

6. FG #6 needs to have the following corrections:
   a. In 6A, what perspective does skull examination represent?
   b. In 6B, it should read “reading” not “readings”; also eliminate the “or” and use numbers for each option of sample essay questions.

h. Discussion once again ensured on whether designation should begin in Spring or Fall? It was noted that the designation will not be in the STARR degree audit, but the designation will be seen online. Nevertheless, there could be confusion on part of the students and perhaps the Board should state that Foundations can only be approved for the Fall. It was noted that there is the precedence of MATH 111 having been approved to start in Spring. Discussion will continue on this at the next meeting.

5. Jean mentioned that she never received word whether our Charter was approved and is unsure if the Charter was sent to Doug by Liko. It was noted that there is a signing sheet “Action Sheet” that needs to be attached. She emailed Doug about it.

6. The next meeting is scheduled for October 3, same time, same place.

7. The meeting was adjourned at 1:55pm.