Minutes for MaPSAC

April 1, 2016 2:00PM, Alaka’i 118

Present: Kelli Acopan, Lisa Gillis-Davis, Jody Storm (for Deacon Hanson), Floyd McCoy (for Dave Krupp), Shannon Lono, Ian Masterson, Elizabeth Ratliff, Stacie Sato, Lance Uyeda, Kathleen French (for Roy Fujimoto), Brian Pactol (committee chair).

Ex-officio: Linka Mullikin (for Ardis Eschenberg), Jeff Hunt, Paul Nash, Amy Rosek

Guests: Todd Cullison – Hui o Ko’olaupoko, Frank Palacat, Ross Langston

1. Meeting called to order 2:00PM

2. Reading of the minutes

No minutes from the previous meeting held for the committee, but the chair felt it was appropriate, since it has been some time since the committee met, to reiterate the charge of the committee. Respectfully, the charge to the committee is to make recommendation to the Chancellor concerning short, mid, and long term facilities use, and plan for renovation of existing facilities and construction of new facilities. With the proposals being brought forward today for committee discussion, the chair asked that we focus on the proposed need for space and where it might fit in the larger scope of the campus, versus the actual physical space that may have been requested for review and recommendation.

3. Update on Campus Master Planning w/ KYA Design Group.

Paul spoke about KYA being almost done with a plan for campus presentation. The chair of the committee informed the group that the Chancellor has requested the Office of Facilities and Environmental Health put on hold the process for campus master planning with KYA Design Group until a permanent Vice Chancellor for Administrative Services can be hired and gets up to speed.

Questions were raised by several committee members about when the timing of the hiring for a new VCAS might be and Jeff spoke about the current VCAS hiring process.

4. MaPSAC Space Requests

   a. Rain Garden in Pālanakila Parking Lot – Hui o Koʻolaupoko

   Todd Cullison from Hui o Koʻolaupoko, a non-profit organization whose mission is to protect ocean health by restoring the ‘āina mauka to makai, presented his request to build a Rain Garden in the Pālanakila parking lot. A handout on the
space being proposed for use was disseminated to the committee (Exhibit 1). Todd provided background on his organization and their original project with the campus for a rain garden that was completed at Hale ‘Imiloa approx. 2 years ago. Bio swales, rain garden is a blanketed term and uses storm water to infiltrate ground area. If approved by the Chancellor as a campus project, all construction is slated to happen this Summer, pending permitting, and we are not anticipated to lose any parking stalls after the installation of the rain garden is completed. The proposal is to install the rain garden in two areas of the parking lot where existing green island landscaping is located. The proposal calls for decreasing parking lanes widths from 24 feet to 22 feet, which is still within acceptable parking lot building codes, for the first and last landscaped space within the parking lot. According to Todd, his organization will maintain the areas as part of their proposed program. Construction cost is included in their proposal and the campus will not need to provide any funding to the design and construction of the parking lot.

The committee asked questions about the outer restriping of the parking area and whether that would change any in the planned project use. Todd explained that those areas would remain the same and explained that there was consideration for the cost of any restriping in their construction budget. The committee also asked a question on angling the parking versus perpendicular rows and Todd explained that we may lose spaces and it might get too narrow if that was done. From a student perspective, Kelli Acopan mentioned it would be the loss of any parking stalls that would be of greatest concern for students.

The committee asked a question about the current trees, Todd spoke about replacing the trees due their health. They would also back fill the compacted soil. A question was raised as to whether there would be any impact to the Lanihuli facility. Todd explained that it would not be affected by their current proposal and that water runoff flow would be according to current topography. A committee member asked if there was a way to channel roadway run off into the parking area. Todd explained it would only catch very little in their current design and that his organization felt that redesigning their plan would have very little cost benefit for the additional cost of construction and design.

The committee chair asked a question about the grading from the level of the parking lot down to the base of the trough of the rain garden and what that depth would look like from a safety perspective. Todd explained the rain garden would be a gradually sloped trough and “stepped down” from the parking lot surface level into a trough design.

A question was raised about the timeline and permitting process to re-commission the use of the parking lot. Todd explained there will be an inspector
to come by because of permitting, and that it would not cause an unusual delay. He did, however, mention the project could be slowed down by weather.

A question was raised as to whether the project budget included informational signs. Todd is working with Bonnie Beatson on interpretative signs for the project and is willing to collaborate with the institution if there is an art class or design class that was interested in providing collaboration, cooperative assistance in this regard.

Floyd made a motion for a vote, seconded by Elizabeth. Question before the committee was “do we affirm this project for recommendation to the Chancellor?” Unanimous in favor.

b. Transfer, Career, and Job Placement Center – Vice Chancellor Amy Rosek

Amy provided background on the need for the program in filling a void left by the Hūlili grant that is running out through the current year. Data for transfer access lags behind the importance level for such a program. Looking for a dedicated space for 3 private offices, job preparation space, swing space for transfer counselor from other university campuses that visit us to effect transfers for their purposes. Space could also be used for employer interviews. Other use would be for students to use computers and meeting space with table and chairs. Charles Sasaki is also putting in a grant for Study Abroad and asked for the space to be used for multi-function purposes. Space should be right where students are coming through the campus as well as welcoming.

The committee chair asked VC Rosek whether current space in Akoakoa was considered for reallocation. VC Rosek explained that in May her current Hulili program would be displaced from ʻĀkoakoa 130, and that she does know of other space being utilized in the building by the Journalism program and bookstore that might be reallocated.

A committee member raised a question on the program needs and space allocation and how she felt this request does not currently fit the charge of the committee because program needs should be vetted by PBC and the program.

The committee chair reiterated his earlier statement on why he presented this particular space allocation request to the committee and asked the committee to look at where a program like this should be placed in looking at the entire campus, as opposed to looking at a specific space being requested for allocation.

A committee member raised the question about current counseling services in being able to fulfill this need and what about space in the student
recreation/activity center. VC Rosek and Kelli Acopan spoke to the current use of services and building space assigned to student affairs use as being well used.

Committee discussion ensued about the appropriateness of this request to the committee and the charge of the committee in putting forth a recommendation to the Chancellor for such a request. Jeff brought back the conversation to the role of the committee and the allocation of offices. In his thinking, this request is to the level of office space allocation and does not rise to the level of MaPSAC. It is his understanding that this issue does not rise to the overall campus use of space and the charge of the committee for recommendation on the use of space. According to Jeff, the committee should not be involved with the re-allocation of existing space, but get involved with the renovation and use of open space for capital improvement and major renovation. More discussion on the specific charge of the committee. MaPSAC has in the past looked at recommendation for types of spaces and where things should go on the campus (Lance).

Jeff brought up minutes from 2009 in which the Chancellor clarified the function of the committee on campus space requests and needs beyond 1 year.

Kathleen French mentioned committee notes from back in 2010 that did recommend allocating a specific space to a unit for program needs.

Committee discussion on where the program needs for career and transfer center should go. Realistically given the requirements for the space as stated by VC Rosek, Hale Kako’o, Hale La’akea, or Hale ‘Ākoakoa should be looked at to house the space for a transfer and career center because of the amount of foot traffic by students. Kelli confirmed student perspective on campus use and foot traffic being more where Pālanakila and La’akea are housed.

A motion was made by the chair to recommend to the Chancellor that in the short term Hale ‘Ākoakoa and Hale Alaka’i be looked at as possible spaces for this program. In the long term, and because of the amount of student traffic, Hale Kako’o and Hale La’akea should be areas for consideration as well.

8 members were in favor of this recommendation, with one opposed, and one abstained.

5. New Business

The committee chair informed the committee that it has been some time since the last committee met and that a new student representative has been selected (Kelli Acopan) to the committee. Kathleen French also mentioned a new representative for Social Sciences, Lisa Marie Benson. Ke Kumu Pali is in the process of assigning a member to the committee.
Update on the Hawaii State Hospital - The committee requested an update on negotiations for the land swap with the Hawaii State Hospital. The committee chair informed the members that in February the Kaneohe Neighborhood Board met and voted to support the swapping of land parcels between the Hawaii State Hospital and WCC for approximately 5 acres of land controlled by HSH that includes the Bishop Hall building, for 6 acres of land adjacent to the Windward Oahu Mental Health Clinic controlled by WCC. Currently our offer remains on the table with HSH should their deal for the demolition and new construction of an elderly/mental health care facility fall through with their 3\textsuperscript{rd} party service provider Avalon Healthcare.

Kelli Acopan informed the committee that WCC ASUH is writing a resolution in support of the land swap to go to the next neighborhood board meeting. Committee member Floyd McCoy, filling in for Dave Krupp, supported the idea of student activity and involvement to keep awareness of the issue at the top of the mind of Kāneʻohe residents.

A motion to adjourn the meeting was put forth by Lance Uyeda and seconded by Jody Storm. The meeting was adjourned at 4:15PM.

Submitted by: Brian Pactol, Committee Chair