Sustainability Curriculum Committee Meeting Agenda
November 17th, 2015

Members:
   Natural Science- Sam Geiling
   Social Science- Christian Palmer
   Language Arts- Susan St John
   Math and Business - Laura Sue
   Humanities- Kaala Carmack
   Continuing Education- Alexandra Mayo Otis

Meeting Began at 2:35

Agenda Items:
1. Select a Chair- I (Christian) have been acting as the chair, but now that we have a committee we should probably formalize it. Of course if anyone else wants to do it, that's fine too.
   Laura moved to nominate Christian, Ka'ala seconded, motion passed.

2. Review application process and form for S-designation

   Form:
   This form is a direct copy of the form at Kapiolani Community College, used with permission from them. It could still be modified to better suit our needs. Look over and let me know what you think.
   https://docs.google.com/a/hawaii.edu/forms/d/1AoKecsOdooT0faCqFCIxBY7rZs-uyCH3jvQ_Pirf-eA/edit#
   Do we need written instructions to supplement the form or is it self-explanatory? We should include examples of past proposals available on website.

   Suggestion to include more information in the form, as a mouse-over balloon or something. Will plan to have a page on WCC web site for more info.
   Also need to attach a syllabus for approval.
Find a definition of sustainability that works for our purposes. Include the relationship to capitalism to these processes.

3. Look over language for s-designation to be included in the course catalog. The deadline for this material to be included is 2/1/2016 but we should probably do it as soon as possible because I think that is also pretty close to the deadline for having courses already designated to be included in the fall 2016 schedule as s-designated courses.

**Sustainability or S-designated courses**

Sustainability (S) designated courses are designed to teach students about sustainability across a variety of academic disciplines. They are part of a growing system wide effort to teach students ecological literacy and make the University of Hawaii system a leader in sustainability. These courses are not a graduation requirement, but the designation can steer students towards courses that address issues of sustainability. Sustainability designated courses encourage students to learn about the social, cultural, economic, political, scientific, and artistic approaches to sustainability, recognizing the valuable contributions from each academic discipline to thinking about the health of the planet and local communities. Sustainability designated courses may be either S-focused or S-related.

- **S-focused** - these courses focus primarily on sustainability from within a given academic discipline and/or the course will examine an issue or topic using sustainability as a lens.
- **S-related** - these courses include some assignments and course content that addresses issues of sustainability.

**S-Designation Hallmarks**

- A significant component of readings, assignments, and other course materials address environmental topics.
- The course teaches students to think critically and examine environmental challenges and debates on an international, national, and local level.
- Students learn the underlying causes of environmental challenges and explore ways to address these challenges.

Motion to accept by Sam, seconded by Alex, unanimous approval.
4. Identify courses that are easily designated by department and instructor. This will be done over the next week and find two instructors that will submit applications by early January.

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5. Develop Training for Convocation on S-designated Courses
   a. Introduce S-designation
   b. Go over the application process
   c. Get people started on the applications

Things to do:
1. Make the webpage- Elizabeth Ratliff, Mike McIntosh, add information- Laura Sue
2. Develop a Charter or Directives? Are we a board or committee? see how this relates to the Faculty Senate Charter- Sam Geiling
3. Get Syllabi from other courses that are s-designated from Krista Hiser- Christian Palmer
4. Prepare an application- Kaala Carmack
5. Submit the information to Bonnie and Ardis for catalog information and registration-Christian Palmer.