Language Arts Department Meeting Minutes for August 29, 2014

Present: Robert Barclay, Jeannine Buckley, Carol Cunha, Audrey Mendoza, Janine Oshiro, Desi Poteet, Annette Priesman, Susan St. John, Akiko Swan, Lance Uyeda, Jenny Webster, and Libby Young.

Call to Order: The meeting was called to order at 11:37 a.m.

A. Approval of the Minutes: The minutes of the May 9, 2014 meeting were approved.

B. Committee Reports:

Academic Affairs Advisory Council—Robert
The Council has not yet met.

Institutional Effectiveness Committee—Robert
The Committee has not yet met.

Curriculum Committee—Lance
The Committee has not yet met.

Faculty Senate—Jenny
The Faculty Senate has not yet met.

Lance requested that the department forward the request to change the ACT placement scores to Faculty Senate. The change would bring the ACT scores in line with the long-standing COMPASS scores. Janine moved, Annette seconded, and the motion was passed unanimously.

Planning Budget Council – Robert
The Council has not yet met.

MaPSAC—Lance
The Committee has not yet met.

Distance Education Committee—Lance
The Committee has not yet met; Lance will be stepping down, due to his new commitment to WI Advisory Board.

Developmental Education—Janine
The committee has not yet met.

C. Old Business:

Hawaiian 221.

No report available.
D. New Business:

1. Relocating Writing Center to Manaleo:

Robert asked for volunteers to form an ad hoc committee to discuss relocating/creating a writing center in the conference room in Manaleo. Jeannine Buckley, Audrey Mendoza, Janine Oshiro, Desi Poteet, Annette Priesman and Susan St. John volunteered.

2. Manaleo Furniture ($60,000):

Robert asked for volunteers to form an ad hoc committee to select furniture for the four classrooms, conference room, lobby, patio, and offices. Jeannine Buckley, Janine Oshiro, Susan St. John, and Jenny Webster volunteered. The department has a $60,000 budget; computers are covered under a different budget.


Robert reviewed the department goals for last academic year and noted that we succeeded in achieving them.

- Fill speech position
- Fill English position
- New furniture for Manaleo (money budgeted)
- Increase money for labs (writing and speech)
- Consolidate remedial courses
- Assess innovative approaches to English 100 (Katie Hern’s visit)

Robert proposed the following goals for AY 2014-2015:

- Create a dynamic, effective writing center
- Integrate video into journalism
- Create dynamic modern classrooms in Manaleo
- Add a screenwriting course

4. Courses Slated for SLO Assessment (Robert):

   English 20, 22, 204B, 271, Hawn 101, Japanese 101, Speech 151, Spanish 101

5. Reading Summit at LCC:

Desi announced there will be an all-day Reading Summit at LCC on October 25.

6. Upcoming debate events:

Audrey announced there will be a debate workshop on Wednesday, September 10, 4:30-8. The second annual debate tournament will be held on October 11. She asked colleagues to spread the word to students, and she invited colleagues to participate as judges.

7. Something special for MJ:

Robert suggested that the department host a fundraiser to honor MJ. The funds raised through UH Foundation would be dedicated to the Vet Tech program. If we raise $750, we would be able to name a “Cat Condo” in MJ’s honor. Desi volunteered to coordinate the effort.
8. Under the Blood Red Sun
Jenny said she was approached regarding our department hosting a film on campus. Although it didn’t fit within “Out Loud in the Library” or the Film Club, colleagues supported finding a venue on campus.

9. English 200:
Annette asked for support in creating English 200. She will go through the process set up by the Curriculum Committee; Janine offered help through the process.

10. Learning Modules:
Susan shared that there is Title III money available to continue with the work.

11. English 100 at Kailua:
Karyl will give a report at a future department meeting.

12. English 100 at Kahuku:
Kahuku High School is interested in having English 100 offered at the Kahuku campus. It was suggested that a lecturer could be hired to fill that need.

Announcements:

The first issue of Ka Ohana will be available September 22. Encourage students to engage in this campus publication.

The Rain Bird deadline is late October; the staff is looking for submissions—writing and especially art.

David M. Schwartz and Dr. Timothy Shanahan present: “Building Student Success with Inquiry and Close Reading.” This event will be held at WCC November 8, 2014.

Adjournment: The meeting was adjourned at 1 p.m.

Respectfully submitted by:

Desi Poteet