Language Arts Department Meeting Minutes for January 16, 2015

Present: Robert Barclay, Jeannine Buckley, Tim Cubero, Karyl Garland, Audrey Mendoza, Janine Oshiro, Desi Poteet, Annette Priesman, Lance Uyeda, Jenny Webster, and Libby Young.

Call to Order: The meeting was called to order at 11:37 a.m.

A. Approval of the Minutes: The minutes of the meeting were postponed until next meeting.

B. Committee Reports:

Academic Affairs Advisory Council—Robert
The council met last week and conducted a preliminary discussion regarding PBC, ranking requests. Robert lobbied for journalism, speech, and development education positions, as well as tutors.

He reported that Ardis said lecturers were sent rubrics and self-assessments for their annual reports. Lecturer evaluations are due each spring. However, if lecturers wish to teach summer school, their evaluations must be received and vetted before lecturers can be approved to teach summer school.

Remember to post office hours online and your schedule outside your door.

Institutional Effectiveness Committee—Robert
The Committee will meet today. Robert will suggest they consider ways to simplify the current process.

Planning Budget Council – Robert
The Council has not yet met.

Curriculum Committee—Janine
The Committee has not yet met.

Faculty Senate—Jenny
Jenny asked members to give feedback on three issues.

- Do we want to keep the “N” grade? YES.
- Do we want to support “forgiveness” for one bad semester? NO.
- Jan Lubin is requesting that a Faculty Senate sub-committee be convened to review the annual report she generates, as last semester no one read the report. LA members suggested that Jan create an executive summary, highlighting the salient points.

MaPSAC—Lance

The Committee has not yet met.

Lance provided a link to the new master plan generated by KYA, who have been very responsive throughout the process. The report includes slides, providing visuals. Issues being addressed:
connecting upper and lower campus; food accessibility; maintaining the campus; increasing separation between WCC and DOH facilities; adding walking paths; maintaining aesthetics of WCC. The childcare program and accommodations still need to be updated, as this is a new initiative.

Libby said Mike Moser told her there would be a culinary training facility in the cafeteria beginning in fall, housed in the kitchen section, located away from the childcare facility.

C. Old Business:

Update on MJ Memorial Effort—Desi

Desi reported that we have raised more than enough to get the Cat Condo named in MJ’s honor for the five years (plus some) and asked if the department wanted to continue with the fundraising efforts, setting the goal at a “forever” Cat Condo. The members agreed to continue the project. Desi also said that she’d received positive feedback from donors regarding the thank-you letters sent out from the LA dept.

LA Department Ad Hoc. Corkboard Committee—Jenny

Jenny will forward information to Robert.

D. New Business:

Developmental Education—Janine

Janine handed out a packet and we discussed and approved the following revised action plan for Developmental Education:

1. Review the needs of students and set objectives for the remedial and developmental courses.

2. Support the development of the Writing Center and Manaleo Lounge, the collaborative reading and writing space planned for Hale Manaleo.

3. Increase the number of ENG 22 learning communities with college-level content courses.

4. Develop more effective methods to meet the needs of students with learning disabilities and different cognitive processing, which may include hiring a specialist teacher, making changes to the sequence, and lowering enrollment or finding larger classroom spaces due to the number of personal assistants and helpers that may be needed.

5. Develop a common assignment, rubric, and final exam for ENG 22/23.

Janine announced we need a Dev. Ed. Coordinator. Jenny volunteered. Jenny will begin working with Janine for continuity.
Furniture Assessment and Purchases—Reading and Writing Lounge:

Robert reported the new tables are installed in the classrooms, but we’re still waiting for tables for the speech room. Everyone is happy with the chairs. Once the classrooms have been outfitted, Robert will find out how much money is still available, and then we’ll purchase furniture for the Manaleo Lounge.

Art: Jeannine Buckley said she’d bought a very nice piece from a place near Bed and Bath. Janine suggested hosting an art competition, offering a gift card as a prize. Robert will talk to Glenn Freitas to see if he has art he’d like to place in Manaleo. Desi mentioned photographs displayed in the media center. Other members said they’d ask their students enrolled in art.

Course Level Assessments

The following courses will be assessed this semester: English 20, 23, 204A, 204B, 209, Hawaiian 102, Japanese 102, Linguistics 102, Spanish 102, Speech 251.

Smarter Balanced Assessment for 100 Placement and 12th Grade Transition

Robert asked if anyone knew about this issue; no one did.

Announcements

Libby announced that the first issue of Ka Ohana will be available February 9. Please use it as a resource in your classroom.

Linda will present at two conferences—Lisbon and New Orleans. Her research deals with self-concept and identity formation in communication and cultural studies at Burning Man, and with narrative theory and pedagogy techniques through a Nature Mandala class exercise.

Libby gave props to Karyl for her success at Kailua High School last semester. Gus Cobb-Adams praised her 87% pass rate. Karyl said that Ali Iha, her teacher buddy counterpart at KHS, was a great team player. Karyl added, “The twenty-four juniors and seniors worked so hard.”

This semester, Susan begins her work with Kahuku students.

Robert reported the 2016 Rain Bird theme is “legendary.”

Janine announced that this semester’s Out Loud in the Library will feature our very own LA faculty. If anyone is interested in presenting, please let Janine know. She’ll announce the date, as soon as she’s coordinated the details with the library folks.

Adjournment: The meeting was adjourned at 1:35 p.m.

Respectfully submitted by:

Desi Poteet