Social Science Department Meeting Minutes
January 22nd, 2015
2:30 pm Naauao 112

Attendance: Ardis Eschenberg, Paul Briggs, Toshi Ikagawa, Christian Palmer, Kathleen French, Sarah Akina

1. Acceptance of Minutes from Dec 2nd, 2014
2. Ardis Eschenberg
   a. There is a new date for the catalog. It will be coming out for April 1st. That means that most of the items that come before the curriculum committee in the Spring won’t get it into the catalog so they need to plan accordingly.
   b. WCC will be applying for New Title 3 grants and they’re very competitive. We can have three at a time which we have done for the last few years. We’re looking at working with partner institutions in the community. I don’t know what the priorities for the grant are so I need to see what they want. Generally to find areas to focus on we look at the top three priorities from Master Plan. Last PBC had Hawaiian Language and STEM so we used that to prepare the Title 3 grants. We’ll have to see what the priorities are for the grants as well to see if we can align them with our Master Plan. There are some things that we do through these Title 3 grants that we can’t do in other ways. For example, we could possibly set up internships and students jobs through us with local agencies. If STEM is a priority perhaps we can add in Anthropology as connected to STEM so we need to think creatively about how to connect to their priorities. If you are interested in trying to be a part of a Title 3 grant, we can provide a rough budget and personnel requests and deliverables and a description of how it would positively impact students. Title 3 should got towards Native Hawaiian student serving institutions but usually other students can participate as well. Usually the grants are for 800,000 a year for 5 years. Generally renovation funds are more money because they’re more expensive. Look for old PBC requests as well to get ideas of what people want. Generally new priorities use new STEM grants and they should connect with Hawaiian language. It might be good to have a working group where we can sit down and talk about it. Annual Reports are due Feb 2nd, the RFP could come out anytime after that. People interested should hand in the requests sometime in the next few months. Some years we get supplemental funding as well. If there’s no funding it will be bad because we lose half of our students affairs people. Some years they only take the old years grants. It always just depends on what they’re doing and what congress allots and how much they’re willing to commit to. There are two sections to the title 3 grants, part A is for campus development
and Part F is renovation and development. You can have one Part A at any given time and two Part F grants.

3. Women’s Studies and Psychology Proposal- Kathleen
   a. There is a proposal to change course numbers, SLO alignment and Gen Ed requirement to match across the system for Women’s Studies 151, 200, 202/PSYCH 202. Full descriptions are on the Curriculum Central Discussion board. The changes are made to support the new bachelors program at UH-Hilo and PhD at UH-Manoa in Women Studies. Some of it was stuff that hadn’t been done.

4. Assessment of SLOs- Fall 2014
   a. The department checked with people who need to assess the courses for last semester to make sure that it was done. ANTH 200- assessed. GEOG 101 Assessed. SOC 251- Assessed.
   b. Jan should have all of the information about what has been assessed or not.
   c. What do we need to do with the assessment information now that we’ve completed the assessment?
   d. Courses that we need to assess in the Spring, GEOG, POLSCI-?, ANTH 151?, PSCYH 231- not this semester, new lecturer doing it, SSI 200 and 293- Usually only a handful of students, taught by John Compton. There is no Women’s Studies this semester. Meterology 101- doesn’t exist so it won’t be assessed.

5. Update on Furniture and Psychology position
   a. The Psychology Position is at work at UH. There is a desire to have a longer ad period. We can look and see how many applications we have received and see if we need to extend the application process. We should decide how many applications we need to receive to consider the search effective. 15 seems like a good number.
   b. Furniture? Waiting to get spec from Sandra at Systems then we will work with Mike Tom to get everything up.

6. No Feb 5th Meeting so we will meet Feb 19th.