Social Sciences Meeting Minutes  
February 19th, 2015

Present: Kathleen French, Frank Palacat, Toshi Ikagawa, Roy Fujimoto, Paul Briggs, Angel Camacho, Libby Young, Jan Sung,

1. Introduction of Jan Sung-Our New Librarian  
   a. We have a brand new library, which is great but also brings lots of challenges as well. Jan Sung came to introduce herself and wanted to get introduced to everyone in the department. She announced a new subscription to an ethnographic film library. We also have films on demand, which is another resource that people can use. She’s always there and is willing to talk but it is better to email her to set up a time to meet. Right now it’s not feasible to open up longer with current staffing.

2. Discussion and Vote on Journalism 150-Libby Young  
   a. Libby sent out the link to material as well as a potential outline for the course. The course could be taught someone with a journalism background. Also we need to figure out how the assessment would be done across different departments. Suggestions were given to reduce the number of General Education Outcomes for the course. Motioned, seconded, and accepted unanimously.

3. Discussion and Vote on Geography 252-Toshi  
   a. This is a course on the Geography of Japan, not as systematic as an upper-level course. For example, it might look at cultural and natural background of Mt Fuji for example and different perspectives on it. Motioned, seconded, and accepted unanimously.

4. Vote on Next Department Chair  
   a. It is a two-year term to be department chair. Kathleen French motioned, seconded, and accepted unanimously.  
      b. **Kathleen French will be the new Department Chair starting on August 1, 2015 for a two year term.**

5. Discussion on Course Level Assessment from Fall 2014  
   a. Discussion of different priorities to improve.  
      i. Encourage faculty to share activities that foster competency.  
      ii. Increase guidance for students as they work on assignments.  
      iii. Revise activities leading up to and/or supporting assignment/activities.  
   b. Plan to implement these priorities.  
      i. Set aside a time in department meeting to discuss teaching strategies.  
      ii. Individual instructors will develop activities to increase guidance for students.  
      iii. Individual instructors will develop activities to support assignments.
   c. **Paul Briggs completed the Department Report for the Fall 2014 Course Level Assessment.**

6. Update on Psychology Position and Furniture Request  
   a. We have 15 applicants for the psychology position so interviews will start shortly. Things are moving forward well.  
   b. Next meeting will focus on furniture. That should give Mike enough information to create a super quote for the different rooms. We will try to include everything in the super quote and see how much we have money for.

7. Discussion of rooms for FAMR courses.  
   a. There might be some space in Naauao 105 for different courses.