September 17, 2015 Social Sciences Meeting

Attendance: Christian Palmer, Paul Briggs, Toshi Ikagawa, Lisamarie Bensman, Kathleen French, Mike Tom (Guest)

Not in attendance: Roy Fujimoto, Frank Palacat

1. Approval of Sept 3, 2015 Minutes: Approved

2. Building furniture (Mike Tom)
   a. $29,351.72 left over
   b. Additional $20k for office furniture, for a total of $49,351.72.
   c. Anything under $2500 can be P card
   d. Prioritize furniture needs
      i. Lobby furniture and Lanai furniture- Lisamarie will look into the furniture and report back at the next meeting.
      ii. Conference room tables, 4 Herman Miller tables, $1600
      iii. Storage cabinets, 4 storage cabinets
      iv. ‘Teacher table’ in each classroom (4)
      v. Office furniture
      vi. Room 103 where Upward Bound is currently located (set aside 10k) in the Spring. Computers and social science lab.
      vii. Computer Cart(s) with 25 laptops
      viii. Social Science Film Library
      ix. Other research supplies (archaeology?)
   e. Desks in room 104 are adjustable
   f. We took a field trip to Hale Manaleo (Language Arts building) to see what they've done.

3. Department Report: What resources do we want to argue for?
   a. Electronic copy of departmental report was sent on Sept 14, 2015.
   b. Faculty will work on their sections
      1. ASC PSDS Frank
      2. CoC GIGP Toshi: Toshi will send up a summary. Will archive this after this year.
      3. Paul will send any documents to me (previous Action Plan/Budget Requests) that he can find.
   c. Send back your sections of report to DC by Oct 1, 2015
   d. Action Plan for 2015-2016? (p 23 in Report). We will discuss this via email and during the next department meeting.

4. We will offer more WI Social Science classes:
   a. Paul plans to offer a WI course in Fall 2016.
   b. Christian is planning on getting WI designation for ANTH 151, 152, and 210.
c. Lisamarie will take WI training during the summer 2016

5. PACS 108: HAP focus. Taught by Tricia Allen. Christian will look into the application for HAP and getting it approved.

6. Committee Membership: Who’s on what; reporting back to department
   a. Christian: Faculty Senate; Curriculum Committee; HAP; Sustainability Curriculum Committee
   b. Kathleen: IEC; PBC
   c. Frank: IEC; Staff Development
   d. Paul: Staff Development (possibly)
   e. Lisamarie: Maybe Staff Development? And maybe Sustainability Curriculum Committee?
   f. Toshi: International Education; Writing Advisory Board
   g. Roy: Aesthetics; Foundations Board; International Education; MaPSAC.

7. Other (Reminders, Announcements, Information Sharing)
   a. Chancellor awarded Social Sciences an additional $20,000 for Social Sciences office furniture
   b. Courses to be assessed for 2015-2016: See list below from Jan
   c. Paul: ECON 120 not taught since Fall 2010: Paul archived the course today
   d. Meetings for Spring 2016
      i. Roy would like meetings to be on Fridays
      ii. Fridays don’t work for others
      iii. Meetings will be First and third Thursday at 2:30pm (Motion by Paul, second by Lisamarie, vote was unanimous)
   e. Dean Charles Sasaki will be our guest for the meeting
   f. Tenure and Promotion dossiers due to Chancellor’s office by October 2, 2015
   g. Contract Renewals due to Deans by October 15
   h. Annual Report due by Oct 1
   i. Paul is Social Science rep for Aloha United Way: put your silver coins in our plastic bottle; put pennies and bills in other people’s bottles!
   j. Courses to be assessed for 2015-2016: Some courses may have been assessed when we were just doing Gen Ed. Now we are doing Course, program, and Gen ED assessment simultaneously.
      1. ANTH 152
      2. ECON 130
      3. FAMR 230
      4. GEOG 101L
      5. PACS 108 (not done in Fall 2014. Different instructor Ian Masterson taught this in Fall 2014)
      6. POLS 110 (not done in Spring 2015)
7. POLS 180 (not done in Spring 2015)
8. PSY 170 (not done in Spring 2015)
9. PSY 224
10. PSY 250
11. SOC 100
12. SOC 231
13. WS 151
14. SSCI 193/293V

Meeting adjourned at 4:50pm