October 15, 2015 Social Sciences Minutes

Attendance: Christian Palmer, Paul Briggs, Toshi Ikagawa, Frank Palacat, Lisamarie Bensman, Kathleen French, Guest: Audrey Badua

Not in attendance: Roy Fujimoto

1. Approval of Oct 1, 2015 Minutes (see google doc)
Minutes were approved unanimously.

2. SP 260: Intro to Organizational Communication
   a. Guest: Audrey Badua is requesting that the course have a DS designation (Social Sciences). It doesn’t fit a DA designation (Language Arts) because it’s more about theories behind organizational communication and not a course on how to give speeches.


3. Standardized TE (see PDF)
There was a discussion about whether or not the positions should include name of the person in the program or just the position itself. There was also some discussion about whether or not this should include different committee chairs or department chairs. There was some concern about which of these positions should be automatically approved but the department was also unclear to how whether we were approving the distribution of TEs or simply a new procedure for approving certain recurring TE allocation.

Motioned: Christian, Seconded: Lisamarie. Approved unanimously to support the procedural changes but we were unclear about whether we had authority to question the allocation of TEs.

4. Furniture updated by Lisamarie
   a. Requisition forms completed for the Lowes (outdoor furniture) and Ashley Furniture (inside furniture)
   b. Discussed two different options for the remaining needed chair:
      i. Option A. Tux sunflower chair in charcoal, red, or even blue if we wanted to go funky again. From overstock.com. $190.99 plus $90.71 in shipping

      ii. Option B. Felix passion from overstock. $679.99 plus $110.70 in shipping
          http://www.overstock.com/Home-Garden/Felix-Passion-Accent-Chair/10222192/product.html?refccid=2GGKKI6ZFG2L5R2ANE226QN5YA&searchidx=578
We decided on option B. Now we will look into office furniture.

c. We began a wish list for the remaining money. People will add items and prices so we can plan and budget for the remaining funds. Lisamarie will ask Mike Tom for options on 70 chromebooks and 10 laptops. Christian is creating an Excel page where dept members will add furniture wants and costs so that the costs can be tallied.

5. Sharing Ideas for Student Learning (Google doc)
   a. Kathleen created a folder on google doc for sharing curriculum ideas. Dept members will share ideas at the end of each meeting.

Meeting adjourned at 4:00pm