February 18, 2016 Social Sciences Minutes

Attendance: Christian Palmer, Paul Briggs, Lisamarie Bensman, Kathleen French, Frank Palacat
Guests: Woody Garrison; Liz Teoli; Ian Masterson
Excused: Toshi Ikagawa
Not in attendance: Roy Fujimoto

1. Approval of January 21, 2016 Minutes (see google doc)
   Motion to approve: Lisamarie. Seconded: Frank. Unanimously approved.

2. Upgrading the media for classrooms in the building: Guest Woody Garrison
   a. Using Palanakila classrooms as a model for the 4 Naauao classrooms. Each room will have a 90” inch TV monitor, a 27” inch touch screen computer, and lady bug (a visual presenter). There is also the capability to connect laptops to the system. This new tech is more sustainable (it uses less power and will be more cost effective). Christian suggested a grant (Green Reinvestment) that might provide funds, given the “green” nature of the tech.
   b. Our conference room will inherit one of the old 70” smart board from one of our current classrooms (the other large smartboard will likely go to culinary arts).
   c. Timeline: Woody is beginning the ordering process now. It will take between 1 - 6 months for the tech to arrive and then it needs to be installed at a time that doesn’t interfere with classes. Woody and company are working on the best way to install the screens (floor or wall mount, wall being preferable and less expensive). Likely, install will take place over the summer and be ready for fall classes.
   d. Once it is set up, Woody is willing to give us a tutorial to the new tech.

3. Guests: New temporary Instruction Librarian Liz Teoli
   a. Liz updated us on the resources the library has available for instructors.

4. Furnishing the building:
   a. Ordering Furniture for Naauao 103
      i. Multi-purpose room, with ability to teach small classes in there
         1. For the website’s scheduling internal database we’ll call it ‘Social Science lab’ so that it’s always available to us as a teaching space.
   b. What to do with old, office furniture?
      i. Everyone is dealing with their old furniture individually.
   c. Printer in lobby: Moving it in the conference room
   d. Big water bottles, etc. in Conference room: keep them in kitchen area
   e. Lobby: Murals, art, welcome rug, and display case:
      i. Lisamarie is contacting Robert (Language Arts) about where they got their rug.
ii. Christian has a student with 808 Urban who might be interested in doing it. We have money left in the budget to pay for supplies. Christian will contact this student and if they are interested, they will come to dept meeting with a proposal.

5. Ian Masterson, Ocean Recreation Certificate Program
   a. Started Surf Culture, Science, and Tech in 1999. Eventually split into two courses. Ran every other year until the last 3 years when Hawaii Ocean Academy Grant was ongoing. Idea was to create a certificate in Ocean Recreation, Surf Sciences, or something like that.
   b. Ian passed out a sample two-year curriculum for Ocean Recreation Associate in Arts Degree
   c. Request from City and County to create Ocean Recreation Prep Course for students before they apply to be a Ocean Lifeguard.
      i. Certificate of Completion in Ocean Recreation, possibly?
      ii. Or maybe ‘...a concentration in Ocean Recreation.” which is the current trend right now.
   d. Ian says that we’d only need 1 or 2 new classes. Target date for these: Fall 2017.
   e. The department is interested in possibly pursuing a concentration.
      i. Ian will chat with some key players (counselor Patti Chong and Charles Sasaki, perhaps Linka Corbin-Mullikin) and then return to another Social Sciences department meeting later this semester to propose a more focused curriculum.
   f. Ian says that it connects with Blue Zone Initiative for Workplace Certification

6. Strategic Plan Review: Paul
   a. Document due to Faculty Senate for March 1, and Doug for March 4th. Discussion in Faculty Senate about courses over 12 credits being free (this is in the draft of the SP). There was a lot of debate over this proposal at FS meeting.

7. Curriculum items
   b. PACS 108 and HAP: Ian is working on getting the HAP designation for PACS 108. Tricia is also working on it, but has had some health issues so is taking a bit longer.

8. Sharing Ideas for Student Learning
   a. Check out the resources; add to the resources!

9. Faculty Senate Report
   a. Textbook Cost in Banner? Academic Support is very interested in including the textbook cost in Banner. It was noted that this could be complicated since instructors offer a variety of ways students can get access to the textbook. This is specifically geared towards those classes who have free online educational resources (OER).
      i. The department does not support including textbook cost in Banner.
   b. HB 1625 http://www.capitol.hawaii.gov/session2016/bills/HB1625_.htm Senator Choi proposed to make the university report annually on the use of classrooms and laboratories in an effort to analyse how effectively we are using our current space. Thus, if the university wants to build
new facilities, data will be available to provide rationale. Still, it was noted that the annual reporting feels like micromanagement from the legislation and the report is likely to be laborious. It was reported that Morton is interested in this bill because it could provide support to move from a 4-day/week schedule to a 5-day/week schedule which could make better use of facilities and space. Friday, on our campus, has generally been saved for committee meetings and preparation days for instructors. If this HB passes through the meeting held on 2.16.16, it’s likely that we should encourage faculty and staff to provide testimony against the bill. (Companion Bill in the Senate: SB2406).

c. An SLO training facilitated by the curriculum and staff development committees will be held on Tues., 3/8, in AKOA 107-109 from 1-2:30 PM. This is for both creating and assessing SLOs. The verbiage for linking SLOs to program outcomes will also be discussed.

10. Other (Reminders, Announcements, Information Sharing)
   a. Safety issues Naauao (Brian’s email)

Meeting adjourned at 1:15pm