WEB ADVISORY COMMITTEE MEETING
Thursday, April 9, 2015
3:30 pm – 4:30 pm, Palanakila 117

Present: Elizabeth Ratliff, Jody-Lynn Storm, Michael McIntosh, Bonnie Beatson, Laura Sue, Bruce Collins, Elizabeth Hale (for Geri)

Absent: Nick Logue, Jeff Hunt, Carolyn Yamada

Call to Order. 3:30 pm

Approval of Minutes. Motion to approve the minutes made by Bonnie Beatson. Motion was seconded and approved.

Chair’s Report

No additional items, Bonnie will speak to Paul Sakamoto next Tuesday to about best methods for converting Database to Drupal.

Action Items from previous meeting was tabled to next meeting pending Bonnie’s meeting with Paul Sakamoto.

Committee members will to investigate cost of database conversion.

Web Developer Report

Action Items from previous meeting

1. Take off all multi-level drop downs to just one (1-5 item) was completed, with the following changes, mouse over gets darker, and Font changed at bottom (made bold).

2. Michael will truncate menus and the Committee will review and approve changes. Done, no submenus.

3. Suggestion, avoid links to external pages (eg. instead of going to Banner Class availability, send to Campus course availability pages with a link to banner if they click on a specific course. Done.

4. Suggestion change wording “Catalog” to “Course Catalog”. No change, committee decided to leave.

Other Changes made: Took off ‘Department’ link from the main menu under Program of Study and changed menu title for online to “distance & online”. Removed Veteran Benefits and Financial Aid from the How to Apply menu, now in Paying for College.
Concerns: Need to rewrite the secondary pages to match the new menu’s.

New Action: Mike will create a new Services for Students landing page.

New Action Items: Bonnie will reorganize the Register for Classes secondary page.


Suggestion: Make changes on page banners, add 808 if using phone numbers, change Vet Tech to have a more info click here instead of application information.

Old Action Item

Committee needs to collectively review the Faculty/Staff page and reorganize. This task was tabled until the next meeting.

Motion: To appoint Jeff Hunt, Nick Logue, Carolyn Yamada, as subcommittee to assist in reorganizing the Fac/Staff Page. Motion to approve made by Michael McIntosh, seconded by Bruce Collins, motion approved.

Meeting adjourned at 4:50pm

Next meeting. Thursday, April 23, 2015 at 3:00 pm in Palanakila 117