Lecturer Evaluation Guidelines & Values

I. Required Elements (suggested organization for evaluation).
   - 5 page double-spaced maximum, suggested.
   - Please note that lecturers submit evaluations only to their home campus.

A. Degree of attainment of student learning outcomes in classes taught*
   1. Data
   2. Analysis
   3. Plan

B. Instructional Strategies
   1. Overview of strategies used in different classes, including materials, resources, etc.
   2. Analysis, including effectiveness
   3. Plan

C. Peer and student evaluation
   1. Peer evaluation overview
      - actual(s) in appendix
      - 1 per period of evaluation
   2. Reflection
   3. Plan
   4. Student Evaluation overview
      - actual(s) in appendix
      - from previous Spring & Fall and all evaluations since last assessment*
   5. Reflection
   6. Plan

D. Responses to prior evaluation recommendations, if any.

*Lecturers beginning in current Spring semester are required by UHCCP#9.104 to turn in a Lecturer Evaluation document. However, these sections, marked with an asterisk*, may yet be in progress. The lecturer will not be penalized for their absence in the document but should note why they are missing in lieu of the section (e.g. “No student evaluations are currently available as the current semester is my first semester teaching.”)