Aloha kakou,

Tomorrow’s special extra Planning and Budget Council Meeting will review the Draft Strategic Plan for the UH CC’s 2015-21. Windward must have its companion version responsive and complementary to the System’s new plan. Our campus is not behind schedule, as you can see the draft from which we are working is still in process. This task to “Windwardize” the strategic plan is within the purview of the PBC to engage College, System and community constituencies in adopting our own strategies, tactics and sometimes targets for the College’s version of a strategic plan. This will be a process taking the fall semester to complete in time to present a mature draft to the campus at spring 2016 Convocation.

I am suggesting that the formation of sub-committees to engage the foregoing task is the way to go and Friday’s meeting will be intended to form the sub-committees with enough time for PBC members to consider which sub-committees they may wish to volunteer to join. By Friday May 8 I hope that continuing members of the PBC will be prepared to volunteer for three sub-committees apiece listed in priority order. I will assign membership to two sub-committees but we need three choices apiece in order to attempt to give everyone their first two choices if possible. Departing members of the PBC should be briefing their respective replacements about this process so they are prepared to make an intelligent choice of sub-committee preferences. This will mean sharing the existing draft documents of the proposed UHCC strategic plan along with the PBC sub-committee options below with incoming members of the PBC if you already know who they will be.

As you know the major categories of the UHCC Strategic Plan are:

1. Enrollment Targets & suggested sub-committees:
   - Recruitment Outreach
   - International Education Alternative Targets

2. Hawaii Graduation Initiative & suggested sub-committees:
   - Graduation & Transfer Targets/Gap Analysis Mitigation Strategies
   - College Readiness Acceleration/Developmental Ed Initiatives
   - Accelerated Student Credit Accumulation/Financial Aid Incentives?

3. Hawaii Innovation Initiative & suggested sub-committees:
• OCCE Work Force Development Initiatives & Non-credit to Credit Options

• Liase with North Shore Economic Partnership & Kaneohe Business Group & Kailua Chamber of Commerce & Kaneohe/Kailua Rotary Clubs

• STEM Networks Backwards, Forward & Statewide

4. 21st Century Teaching & Learning & suggested sub-committees:

• Sustainability Task Force Liaison

• Academic Services and Support for 21st Century Visioning/Consultancies?

5. High Performance Mission Driven & suggested sub-committees:

• Ke Kumu Pali (Papa O Ke Ao) Liaison

• UH Foundation Liaison

• ORS & RCUH Liaison

6. Executive Sub-committee for Introductory Narrative & Unit Linking Narratives & Concluding Narrative…membership pre-determined below:

• Administrative Staff

• Director Institutional Research

• Director Planning & Program Evaluation

Bear in mind that the foregoing list may not be all the sub-committees that might be formed or they may not be the right sub-committees to form in order to accomplish our mission of developing a “Windwardized” version of the UHCC Strategic Plan for 2015-2021. Our meeting on Friday will use the foregoing list as a starting point and thereafter add, subtract or edit the list as deemed necessary during the discussion. A finalized list of sub-committee choices will be made available to the PBC membership by Monday, May 4th in time for individual selections to be made by the time of the May 8th final meeting of the PBC.

The proposed timeline for progress on the Windwardized Strategic Plan for 2015-2021 could be as follows:
Hold initial working meeting in early September;

First Draft by October 30;

November 1-15, Discussion Board Posting;

Second Draft by December 15;

January 5th Presentation of Draft to Spring 2016 Convocation;

February 15, Third Draft to Faculty Senate and ASUH-WCC;

March 15-Final Draft presented to Chancellor.

April 1 Final Windward Strategic Plan Presented to UHCC System.

Hope to see the membership tomorrow ready to discuss the draft of the Strategic Plan and the foregoing proposals. Cheers & Onward to April Fools Day 2016!

Doug